

**Minutes of Sandwich Town Council Planning Committee Meeting  
held in the Council Chamber on:  
Wednesday 14<sup>th</sup> June 2023**



Chair: Cllr J Franklin  
 Councillors: P Carter, W Fortescue, S Mallett, D Marie, M Moorhouse, M Pennington and C Wiles  
 Co-optee  
 Members: Mrs J Summerhayes  
 Observers: Cllr D Friend and 1 resident  
 Officer: Gill Gray – Interim Town Clerk

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| P.06.23.1 | <p><b>Apologies for absence received:</b><br/>         Apologies were received from: Mr Hennessey</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| P.06.23.2 | <p><b>Declarations of interest:</b><br/>         There were no declarations of disclosable pecuniary interests from Members in respect of business to be transacted on the agenda.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| P.06.23.3 | <p><b>Minutes of the Planning Committee:</b><br/> <b>It was moved by Cllr M Moorhouse and seconded by Cllr J Franklin and RESOLVED: that the Minutes of the Planning Committee held on Wednesday 17<sup>th</sup> May 2023 were approved.</b><br/>         There was one query in relation to the tables and chairs licence recently debated for the Toll Bridge, it was reported that the application stipulated 3 tables and 6 chairs and there were concerns that this was being exceeded. The Interim Town Clerk to raise this matter with the Toll Bridge and DDC.</p>                                                                                                                                                                                                                                                                                                  |  |
| P.06.23.4 | <p><b>Public Participation:</b><br/>         There were no requests received for public participation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| P.06.23.5 | <p><b>Planning Applications:</b><br/> <b>Application plans and papers can be viewed via the Dover District Council website.</b></p> <p><b>Planning Application Ref No – 23/00635</b><br/>         Proposal: Erection of single storey front/rear extensions and outbuilding for ancillary use and alterations to canopy roof (existing conservatory and outbuilding demolished)<br/>         Location: 10 Ash Road, Sandwich, CT13 9JA<br/>         Cllr M Pennington joined the meeting.</p> <p><b>It was moved by Cllr J Franklin and seconded by Cllr M Moorhouse and RESOLVED: that the Town Council comments: RECOMMENDATION: Supports this planning application.</b></p> <p><b>Planning Application Ref No – 23/00654</b><br/>         Proposal: Insert 2no ventilation airbricks to front elevation<br/>         Location: 12 Millwall Place, Sandwich, CT13 9BQ</p> |  |

**It was moved by Cllr P Carter and seconded by Cllr C Wiles and RESOLVED: that the Town Council comments:  
RECOMMENDATION: No comment.**

**Planning Application Ref No – 23/00562**

Proposal: Change of use from community hall/meeting place class F2 (b) to flat with associated alterations

Location: 14 Delf Street, Sandwich, CT13 9BZ

**It was moved by Cllr P Carter and seconded by Cllr C Wiles and RESOLVED: that the Town Council comments:  
RECOMMENDATION: Supports this planning application.**

**Planning Application Ref No – 23/00707**

Proposal: Erection of a log cabin for ancillary use

Location: 53 St Georges Road, Sandwich, CT13 9LE

**It was moved by Cllr P Carter and seconded by Cllr M Moorhouse and RESOLVED: that the Town Council comments:  
RECOMMENDATION: Supports this planning application.**

**Planning Application Ref No – 23/00605**

Proposal: Erection of a single storey rear extension

Location: Allwoody , Johns Green, Sandwich, CT13 0DE

**It was moved by Cllr P Carter and seconded by Cllr M Moorhouse and RESOLVED: that the Town Council comments:  
RECOMMENDATION: Supports this planning application.**

**Planning Application Ref No – 23/00634**

Proposal: Display of various illuminated and non-illuminated logo signs

Location: Land West Of Montagu Road, Discovery Park, Sandwich, CT13 9FA

**It was moved by Cllr D Marie and seconded by Cllr P Carter and RESOLVED: that the Town Council comments:  
RECOMMENDATION: Supports this planning application. 2 Members abstained.**

**Planning Application Ref No – 23/00638**

Proposal: Structural repairs to internal timber structure, to include replacement joists to part ground floor.

Location: The Admiral Owen , 8 High Street, Sandwich, Kent

**It was moved by Cllr P Carter and seconded by Cllr C Wiles and RESOLVED: that the Town Council comments:  
RECOMMENDATION: Supports this planning application with comments as follows: the plans are not clear, and it is important that the Conservation Officer is consulted, and the materials used are sympathetic and the same specification as the existing for this important Listed Building.**

**Planning Application Ref No – 23/00701**

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|            | <p>Proposal: Repaint external joinery. Replace pantiles with plain tiles to match the existing roof.<br/>Location: Thrums , 21 King Street, Sandwich, CT13 9BL</p> <p><b>It was moved by Cllr P Carter and seconded by Cllr M Moorhouse and RESOLVED: that the Town Council comments: RECOMMENDATION: Supports this planning application.</b></p>                                                                                                                                                                                                                                                                                                  |  |
| P.06.23.6  | <p><b>Planning Decisions:</b><br/>The most recent new Planning Decisions taken by Dover District Council were received and noted.<br/>Members noted that the planning application for 1 Potter Street has been granted planning permission and it was agreed that the Town Clerk to speak to the Planning Officer who dealt with the planning application at DDC and to gain an understanding behind the decision despite the objection raised by the Town Council.<br/><b>It was RESOLVED: that the planning decisions were received and noted.</b></p>                                                                                           |  |
| P.06.23.7  | <p><b>Street Furniture Applications:</b><br/>To receive and consider any applications made to DDC in relation to a Street Furniture Consent Application under the Local Government (miscellaneous provisions) Act 1982.<br/>No new applications have been received.</p>                                                                                                                                                                                                                                                                                                                                                                            |  |
| P.06.23.8  | <p><b>Licensing:</b><br/>To consider any licensing notices and issues received from Dover District Council.<br/>No new applications have been received.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| P.06.23.9  | <p><b>Enforcement:</b><br/>To consider any enforcement notices and issues received from Dover District Council.<br/>None to consider.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| P.06.23.10 | <p><b>Correspondence:</b><br/>To receive and consider correspondence relating to planning matters, including notification of appeals against refusal of Planning Applications.<br/>Dover District Council Local Plan 2040 – Sustainability Appraisal Consultation opportunity, Members were invited to comment, the closing date for comments is 6<sup>th</sup> July 2023.<br/><b>It was RESOLVED: that Cllr S Mallett would read the DDC Local Plan 2040 Sustainability Appraisal and report back to the Committee with any relevant comments and to submit if relevant the comments to the Town Clerk prior to 6<sup>th</sup> July 2023.</b></p> |  |
| P.06.23.11 | <p><b>Verbal update from our Dover District Councillor on matters relating to planning.</b><br/>Cllr Friend reported that the tables and chairs street furniture application from the Sandwich Bakery Company will be heard at DDC on 20<sup>th</sup> June 2023.</p>                                                                                                                                                                                                                                                                                                                                                                               |  |
| P.06.23.12 | <p><b>Meeting closed at 18.55 hours.</b><br/><b>Date of next Planning Committee Meeting:</b><br/><b>12<sup>th</sup> July 2023</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |