

Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held Monday 28th October 2019, in the Council Chamber, Guildhall, Sandwich at the conclusion of the Town Council Meeting.

Present: Councillors: The Mayor, Cllr Franklin (in the chair)

**HJ Bragg
T Broun
Ms D Carter
P Carter
Ms AC Felton
Ms AE Fox
DR Friend
PG Graeme
AK Heaven
MJ Holloway
MJ Lintott
HW Sampson
Ms DLR Sivrikaya
WP Staple
D Wood**

Officer: Miss L Fidler (Minutes)

06.10.19 APOLOGIES FOR ABSENCE

No apologies were received.

07.10.19 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

There were no declarations of interest.

08.10.19 MINUTES

The minutes of the Ordinary Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held on 30th September 2019 were received and considered.

RESOLUTION: The Minutes were approved as accurate and signed.

09.10.19 MUSEUM & ARCHIVE COMMITTEE

The minutes of the Museum & Archive Committee meeting held on 8th October 2019 were received and considered.

RESOLUTION: The Minutes were approved as accurate and signed, and the following Recommendations were approved by resolution:

(i) Mayor & Councillors to contribute to a thank you gift for Museum Curator to mark his resignation.

(ii) Council to support the proposed internship.

Other recommendations in relation to funding for the internship were no longer required as outside funding has been secured; congratulations were given to Miss Beardmore for her successful grant applications.

10.10.19 PAYMENT SCHEDULES

The Sandwich Toll Bridge Fund Payment Schedule, totalling £4,118.96 was received for authorisation.

RESOLUTION: All payments were approved, and the Payment Schedule was signed.

The Museum & Archives Payment Schedule, totalling £665.45 was received for authorisation.

RESOLUTION: All payments were approved, and the Payment Schedule was signed.

11.10.19 FINANCE

(i) Councillors received the Sandwich Toll Bridge Fund Statement of Accounts as at 30th October 2019.

RESOLUTION: This information was noted.

(ii) Councillors received the Sandwich Guildhall Museum Statement of Accounts as at 30th October 2019.

RESOLUTION: This information was noted.

(iii) Councillors received a report from Mrs K Palmer, Responsible Finance Officer, regarding the Guildhall's electricity contract, which is due for renewal.

RESOLUTION: That the 1 Year Fixed Green contract with Opus Energy be approved.

12.10.19 BECKET 2020

Councillors received a written report from Miss M Beardmore, Museum & Heritage Manager, regarding Becket 2020 commemorative events.

RESOLUTION: This report was noted and the planned activities were supported.

13.10.19 DATE AND TIME OF NEXT MEETING

Monday 25th November 2019 after the Ordinary Meeting of Sandwich Town Council at 6pm in the Council Chamber Guildhall.

Signed.....

Date.....