

**Minutes of Sandwich Town Council Planning Committee Meeting  
held in the Council Chamber on:  
Wednesday 11<sup>th</sup> January 2023 at 18:30**



Chair: Cllr C Wiles  
 Councillors: P Carter, J Franklin, K Heaven, M Moorhouse and  
 M Pennington  
 Co-optee  
 Members: Mr J Hennessy and Mrs J Summerhayes  
 Observer: Dover District Councillor – Cllr Friend  
 Officer: Caroline Leith

P.01.22.1	<b>Chair's opening remarks:</b>	
P.01.22.2	<b>Apologies for absence received:</b> Apologies were received from Cllr Graeme, Cllr Fox and the Chamber of Commerce.	
P.01.22.3	<b>Declarations of interest:</b> There was one declaration of disclosable pecuniary interest from Members in respect of business to be transacted on the agenda. Mrs Summerhayes declared an interest in Ref: 22/0156.	
P.01.22.4	<b>Minutes of the Planning Committee:</b> Minutes of the Planning Committee held on Wednesday 7 <sup>th</sup> December 2022 were noted and approved. There were no matters arising from the minutes.	
P.01.22.5	<b>Public Participation:</b> There were no requests to speak received.	
P.01.22.6	<b>Planning Applications:</b> <b>Application plans and papers can be viewed via the Dover District Council website</b>  a) Ref: 22/01584 Proposal: Change of use and conversion into 2 no. dwelling houses Location: 1 Potter Street, Sandwich, CT13 9DR <b>RECOMMENDATION: Strongly object to this application as it conflicts with policy R1 of the Regulation 19 Local Plan which states that change of use of commercial property to residential use will not be permitted within the Primary shopping area of Sandwich on the ground floor. Council would be minded to support a revised application to convert the first floor only to residential use.</b>  b) Ref: 22/01585 Proposal: Alterations to facilitate change of use to dwelling, to incl. infill of existing partitions, removal of partition wall, replacement of existing window with new to West elevation & replacement of existing window with door to North elevation.	

	<p>Location: 1 Potter Street, Sandwich, CT13 9DR  <b>RECOMMENDATION: Strongly object to this application as it conflicts with policy R1 of the Regulation 19 Local Plan which states that change of use of commercial property to residential use will not be permitted within the Primary shopping area of Sandwich on the ground floor. Council would be minded to support a revised application to convert the first floor only to residential use.</b></p> <p>c) Ref: 22/01599  Proposal: Certificate of Lawfulness (existing) for the change of use from retail floor space to residential accommodation  Location: 38 King Street, Sandwich, CT13 9B  <b>RECOMMENDATION: Strongly object to this application as it conflicts with policy R1 of the Regulation 19 Local Plan which states that change of use of commercial property to residential use will not be permitted within the Primary shopping area of Sandwich on the ground floor. Council would be minded to support a revised application to convert the first floor only to residential use.</b></p> <p>d) Ref: 22/01606  Proposal: Erection of a 3 metre-high front boundary wall, piers with acorn finials, 1.5 metre fencing, erection and relocation of 2.4 metre high entrance gates, widening of existing driveway, relocation of street light, repairs and rebuild of sections of existing side wall  Location: Land Between 47 And 49 New Street, Sandwich, CT13 9BB  <b>RECOMMENDATION: Object to this planning application on the basis that this is out of keeping with the street scene due to the excessive height of the proposed wall.</b></p> <p>e) Ref: 22/01605  Proposal: Erection of a two-storey side extension and single storey rear extension (demolition of garage and lean-to)  Location: 125 Dover Road, Sandwich, CT13 0DA  <b>RECOMMENDATION: Strongly support this planning application.</b></p> <p>f) Ref: 22/01481  Proposal: Erection of a detached garage  Location: 2 Johns Green, Sandwich, CT13 0DE  <b>RECOMMENDATION: Support this planning application.</b></p> <p>g) Ref: 22/01561  Proposal: Erection of a single storey rear extension  Location: 33 Whitefriars Meadow, Sandwich, CT13 9AS  <b>RECOMMENDATION: Raise no objection to this planning application.</b></p>	
P.01.22.7	<b>Planning Decisions:</b> The most recent new Planning Decisions taken by Dover District Council were received and noted.	

P.01.22.8	<p><b>Street Furniture Applications:</b> To receive and consider any applications made to DDC in relation to a Street Furniture Consent Application under the Local Government (miscellaneous provisions) Act 1982. No new applications have been received.</p>	
P.01.22.9	<p><b>Licensing:</b> To consider any licensing notices and issues received from Dover District Council. No new applications have been received.</p>	
P.01.22.10	<p><b>Enforcement:</b> To consider any enforcement notices and issues received from Dover District Council. No new enforcement notifications have been received. Cllr Carter asked Cllr Friend to follow up on correspondence with respect to an enforcement issue at Stone Cross Lees.</p>	
P.01.22.11	<p><b>Correspondence:</b> To receive and consider correspondence relating to planning matters, including notification of appeals against refusal of Planning Applications. No new correspondence has been received.</p>	
P.01.22.12	<p><b>Verbal update from our Dover District Councillor on matters relating to planning.</b> Residents wishing to speak regarding the proposed development at Archers Low should register an interest through Cllr Friend who will put them in contact with the relevant body.</p>	
P.01.22.13	<p><b>Date of next Planning Committee Meeting:</b> Wednesday 15<sup>th</sup> February 2023 18:30.  Meeting closed at 19:00</p>	