



# SANDWICH TOWN COUNCIL

## Standing Orders Working Group Meeting

### Agenda

#### Councillors: I Black, P Breen, E Csuka, N Gray and M Pennington

Members are cordially invited to attend a Standing Orders Working Group meeting in the Council Chamber, Guildhall on Tuesday 30<sup>th</sup> May 2023 at 9.30am to transact the business on the Agenda below.

Date: 24<sup>th</sup> May 2023

Gill Gray: Interim Town Clerk

1. To elect a Chair
2. Apologies for absence received.
3. Declarations of Interest: To receive any declarations of disclosable pecuniary interests from Members in respect of business to be transacted on the agenda.
4. Public Participation  
A 15-minute session to set aside for members of the public to make representations at the meeting in respect of the business on the agenda. Individual representations should not exceed three minutes. (written notice of the desire to exercise the right to speak, together with the topic to be addressed, must be given to the Interim Town Clerk prior to 16:00 on the Friday preceding the meeting)
5. Review of feedback from STC meeting on 22<sup>nd</sup> May 2023 on Terms of Reference
6. Commence updating initial draft prepared by Councillor Gray
7. Any other business
8. Date, time, and place of next meeting.