

**Minutes of the Extraordinary Meeting of Sandwich Town Council  
held in the Council Chamber on:  
Monday 16<sup>th</sup> January 2023 at 7pm**



Chair: Cllr J Franklin  
 Councillors: D Carter, P Carter, A Fox, D Friend, N Gray, K Heaven, D Marie, M Moorhouse, M Pennington, H Sampson, D Sivrikaya, V Tomlins, C Wiles and C Ungerson  
 Officer: Responsible Finance Officer

STC.01.23.1	<b>Chair's opening remarks:</b> None	
STC.01.23.2	<b>Apologies for absence received:</b> Apologies received from Cllr Graeme, who had a personal commitment.	
STC.01.23.3	<b>Declarations of interest:</b> The following declarations of interest were received: None	
STC.01.23.4	<b>Public Participation:</b> A 15-minute session is set aside for members of the public to make representations at the meeting in respect of the business on the agenda. Individual representations should not exceed 3 minutes. (Written notice of the desire to exercise the right to speak, together with the topic to be addressed, must be given to the Chief Executive Officer prior to 9:00 on the Monday preceding the meeting)	
STC.01.23.5 (i)	<b>Confidential Matters:</b> Under the Public Bodies (Admission to Meetings) Act 1960 (extended by s.100 of the Local Government Act 1972) the public may be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item: <ol style="list-style-type: none"> <li>1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular officeholder, under the authority.</li> </ol> <b>RESOLUTION: That the press and public be excluded for the following items of business.</b>	
(ii)	<b>STAFF SALARIES</b> Members received and considered the salaries from the Responsible Finance Officer. Please note that the illustrated uplift is not a recommendation. The Finance and General Purposes Committee previously made recommendations at their meeting on 12 <sup>th</sup> December 2022. Subsequently it was resolved at full Council	

	<p>on the 19<sup>th</sup> December to revisit this item. Members noted that the overall budget and precept cannot be calculated until salaries have been approved.</p> <p><b>RESOLUTION: To approve the Recommendation previously made by the Finance and General Purposes Committee on the 12<sup>th</sup> December 2022.</b></p>	
STC.01.23.6	<p><b>DRAFT BUDGETS – FINANCIAL YEAR 2023/24</b></p> <p>Members received and considered a draft budget, accompanied by a report for the 2023/24 financial year from the Responsible Finance Officer. Cllr Ungerson made a request for a budget of £1,000 for hedge-planting at Cow Leas Meadow. Cllr Wiles requested a larger budget for Telephone Boxes. Discussions were held regarding the contribution from the Chamber of Commerce towards the Visitor Information Leaflet and Mayoral transport being made more environmentally friendly.</p> <p><b>RESOLUTIONS:</b></p> <p><b>1. To approve the budget as presented by the RFO, bearing in mind the two requests above (regarding Cow Leas Meadow and Telephone Boxes) which could be incorporated by viring from the miscellaneous budget during the year. The budget presents a zero % rise to Council Tax, which remains at £135.96 per Band D Property. The Tax Base, which has risen to 2048.68, allows for a Precept of £278,538.53.</b></p> <p>(Against: Cllrs Fox, Friend, Marie and Sampson)</p>	
STC.01.23.7	<p><b>Date of next Full Council Meeting: Monday 30<sup>th</sup> January 2023</b></p>	