

Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held on Monday 30th January 2023 at the conclusion of the Town Council Meeting at 7pm.

Present: Councillors: J Franklin (Chairman)

**P Carter
D Carter
D Friend
P Graeme
N Gray
K Heaven
D Marie
M Moorhouse
D Sivrikaya
H Sampson
C Ungerson
C Wiles**

Officer: Acting Town Clerk (Minutes)

01.01.23 APPROVAL FOR APOLOGIES FOR ABSENCE

Apologies were received from Cllr A Fox, who had a personal commitment and Cllr Marie, who had a work commitment. Cllr Pennington, personal commitment.

02.01.23 DECLARATIONS OF INTEREST

Cllr Carter declared an interest in item 7 i), as a member of the ministry at St Clements Church. Cllr Graeme declared an interest in item 7 i) as a member of PCC.

03.01.23 MINUTES

(i) Councillors received and considered the Minutes of the Ordinary Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held on 19th December 2022.

Before the minutes were approved, Cllr Gray made a suggestion that the budget of the Toll Bridge Fund needs to be clearly approved, this is to be added to the next meetings agenda on 27th of February.

RESOLUTION: Minutes were approved as accurate and signed.

Cllr Tomlins abstained from voting.

04.01.23 PAYMENT SCHEDULES

Cllr Sampson suggested to accept the payment of schedules on block, this would include:

(i) Members received the Sandwich Toll Bridge Fund Schedule of Payments for January.

(ii) Members received the Sandwich Toll Bridge Fund Guildhall Schedule of Payments for January.

(iii) Members received the Museum & Archives Payment Schedule for January

RESOLUTION: Payments were approved.

Cllrs Sivrikaya abstained from voting.

05.01.23 FINANCES & INVESTMENTS

- (i) To receive and note the Sandwich Toll Bridge Fund Statement of Accounts and cash flow statement as at 31st December 2022.
RESOLUTION: Received and approved.
Cllrs Sivrikaya abstained from voting.
- (ii) To receive and note the Sandwich Toll Bridge Fund Statement of petty cash statement as at 30th November 2022.
RESOLUTION: Received and approved.
Cllrs Sivrikaya abstained from voting.
- (iii) To receive and note the Sandwich Toll Bridge Fund Guildhall Statement of Accounts as at 31st December 2022.
RESOLUTION: Received and approved.
Cllrs Sivrikaya abstained from voting.
- (iv) To receive and note the Sandwich Toll Bridge Fund Guildhall Museum Statement of Accounts as at 31st December 2022.
RESOLUTION: Received and approved.
- (v) To receive and note the Quilter Cheviot Investment Management Monthly report as at 31st December 2022.
RESOLUTION: Received and approved.
- (vi) To receive and authorise a letter from McCabe Ford Williams regarding Sandwich Toll Bridge Fund Financial statement for the year ended 31st March 2022
RESOLUTION: Received and approved.
Cllrs Sivrikaya abstained from voting.

06.01.23 FINANCIAL REGULATIONS:

Council received financial regulations and amendments to Appendix 1 from the Responsible Finance Officer stating powers of financial delegation. Cllr Ungerson highlighted that some of the language in the report needs to be changed as it was agreed at the STC meeting and the way the Council operates at the moment.

RESOLUTION: Received and approved.

Cllrs Graeme abstained from voting.

07.01.23 GRANT APPLICATION

The Trustee considered the following grant applications. The Trustee noted that 2023/24 grants budget is £20,000, of which £2,000 has already been allocated (There is already an overspend of £10,020 on this year's grant budget)

- i) A grant application from PCC of St Clements Church Sandwich for £5,000 towards cleaning and maintenance work on the Church organ together with updated CCTV.
Cllr Sivrikaya questioned whether or not the Church of England should financially support assets of the church. Cllr Moorhouse raised the concerns about the overspend. There was a discussion about the legality of supporting an item in a Church of England building.
RESOLUTION: Grant of £5,000 is approved, to be paid from the 2023/24 budget.
- ii) A grant application from Deal Maritime and Local History Museum for £3,000 towards the housing of East Kent Mercury Newspapers including Sandwich issues. There was a discussion whether the people of Sandwich

Would benefit from this application. Cllr Friend proposed that more information to be obtained from the applicant. This was fully supported by the Council.

08.01.23 THE HIVE

Council received and considered an email from Perter Gill, Kent Community Warden regarding their continues use of the Hive. Cllr Carter recommended the value of existing usage of the Hive, which last year was funded by KCC supported by Cllr Sue Chandler. Cllr Carter suggested to reach out to Cllr Chandler to see whether she would finance the facility again.

RESOLUTION: A letter to be sent to Cllr Chandler at KCC regarding whether or not the grant to support the Hive will be received for another year. It is hoped that response will be received in time for the next council meeting. The decision has to be made by the Council to clarify the future usage of the Hive.

09.01.23 DATE OF NEXT MEETING

Monday 27th February 2023 at the conclusion of Sandwich Town Council meeting.

Signed.....

Date.....