

Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held on Monday 27th February 2023 at the conclusion of the Town Council Meeting at 7pm.

Present: Councillors: J Franklin (Chairman)

**P Carter
D Carter
D Friend
P Graeme
N Gray
K Heaven
D Marie
M Moorhouse
D Sivrikaya
H Sampson
C Ungerson
C Wiles**

Officer: Acting Town Clerk (Minutes)

01.02.23 APPROVAL FOR APOLOGIES FOR ABSENCE

Apologies were received from Cllr D Carter and P Carter (personal reason), Cllr Friend who had DDC work commitment.

02.02.23 DECLARATIONS OF INTEREST

None.

03.03.23 MINUTES

(i) Councillors received and considered the Minutes of the Ordinary Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held on 30th January 2023.

RESOLUTION: Minutes were approved as accurate and signed.

Cllr Ungerson abstained from voting.

04.02.23 PAYMENT SCHEDULES

(i) Members received the Sandwich Toll Bridge Fund Schedule of Payments for February.

(ii) Members received the Sandwich Toll Bridge Fund Guildhall Schedule of Payments for February.

(iii) Members received the Museum & Archives Payment Schedule for February

RESOLUTION: Payments were approved.

Cllrs Sivrikaya voted against.

05.02.23 FINANCES & INVESTMENTS

(i) To receive and note the Sandwich Toll Bridge Fund Statement of Accounts as at 31st January 2023.

RESOLUTION: Received and approved.

Cllr Sivrikaya voted against.

(ii) To receive and note the Sandwich Toll Bridge Fund Guildhall Statement of Accounts as at 31st January 2023.

RESOLUTION: Received and approved.

Cllrs Sivrikaya voted against.

- (iii) To receive and note the Sandwich Toll Bridge Fund Guildhall Museum Statement of Accounts as at 31st January 2023.

RESOLUTION: Received and approved.

- (iv) To receive and note the Quilter Cheviot Investment Management Monthly report as at 31st January 2023.

RESOLUTION: Received and approved.

- (v) To receive and consider a report from Responsible Finance Officer regarding a draw-down from investments.

RESOLUTION: Received and approved.

Cllrs Sivrikaya abstained from voting.

06.02.23 STBF & STBF GUILDHALL 2023/24 BUDGETS:

To receive and approve budgets for STBF and STBF Guildhall for the year 2023/24

Chair suggested to accept the budgets for STBF and STBF Guildhall budgets on block.

RESOLUTION: Received and approved.

Cllrs Moorhouse and Cllr Sivrikaya abstained from voting.

07.02.23 GRANT APPLICATION

Council received and considered the following grant application. Please note the 2023/2024 grants budget is £20,000, of which £7,000 has already been allocated (There is already an overspend of £10,020 on this years grants budget).

- i) A grant application from Sandwich in Bloom for £3,000 towards two new garden initiatives in Sandwich.

RESOLUTION: Grant of £3,000 was approved, to be paid from the 2023/24 budget.

08.02.23 UPDATE ON MUSEUM OPERATIONS

Council received and noted an update report on museums operations. Cllr Wiles highlighted couple of points from this report:

- i) Museum coordinator is not aware of any agreement or contract that says that the old tourist office has to be used as a temporary exhibition space. Old Tourist office might be in use again as a tourist office.

- ii) The report says that being unable to offer equally professional temporary exhibitions is likely to have huge effect on visitor numbers.

Cllr Wise said there is no back up for this statement and asked this to be acknowledged in minutes.

Cllr Fox proposed to bring back the Museum Committee, to get right people on board and offer support to the Museum coordinator and volunteers. This should be an agenda item in STBF March meeting. All voted in favour.

09.02.23 MUSEUM COLLECTIVE MOVE PROJECT UPDATE

Council received and noted an update on the Collections Move and the management of the collections. Cllr Wiles mentioned that he had sent around earlier an email from Dr Chris Day who writes on behalf of local history society. It does express concerns about the future as museum and archive becomes a single entity. Also, there are concerns about the

evidence of the fire rescue service telling that it's not safe for an archivist to go in the attic. Council would need more written evidence. Archivists and History society should have a meeting with the Museum coordinator to discuss these issues. Council to request a report from the Fire brigade on safety issues.

RESOLUTION:

Trustee received the notes and requests the Museum coordinator to arrange a round table with all interested parties facilitated by the Mayor. All members voted in favour.

10.02.23 CONSERVATION WORK ON SANDWICH TITHE MAPS

To approve the payment for conservation work on sandwich tithe maps

RESOLUTION: Received and approved.

11.02.23 CONFIDENTIAL MATTERS

Under the Public Bodies (Admission to Meetings) Act 1960 (extended by s.100 of the Local Government Act 1972) the public will be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item:

i) Information relating to a particular employee, former employee or applicant to become an employee of, or a particular officeholder, under the authority.

12.02.23 DATE OF NEXT MEETING

Monday 27th March 2023 at the conclusion of Sandwich Town Council meeting.

Signed.....

Date.....