

Sandwich Town Council - Payment Schedule 2022/23 - November 2022

Month	Date of Meeting	Pmt No.	Payee	Description	Budget Heading	Power of Expenditure	Net	Vat	Total
NOVEMBER	28/11/2022	219	Salaries - Sandwich Town Council	Town Sergeant and Mayoral Salaries - November 2022	Mayor's Attendant & Uniform	STC Minute Ref: 32.06.22 (iii)	£525.35	£0.00	£525.35
NOVEMBER	28/11/2022	219	Salaries - Sandwich Town Council	Sandwich Town Council Administration Salaries - November 2022	Town Clerk & Office Staff	STC Minute Ref: 32.06.22 (iii)	£5,386.80	£0.00	£5,386.80
NOVEMBER	28/11/2022	219	Salaries - Sandwich Town Council	Quay Conveniences Salaries - November 2022	Quay Conveniences - Salaries	STC Minute Ref: 32.06.22 (iii)	£908.50	£0.00	£908.50
NOVEMBER	28/11/2022	219	Salaries - Sandwich Town Council	Cattle Market Conveniences Salaries - November 2022	Cattle Market Conveniences - Salaries	STC Minute Ref: 32.06.22 (iii)	£260.00	£0.00	£260.00
NOVEMBER	28/11/2022	219	Salaries - Sandwich Town Council	S144 - Visitor Information Centre - November 2022	S144 Salaries	STC Minute Ref: 32.06.22 (iii)	£952.54	£0.00	£952.54
NOVEMBER	28/11/2022	219	Salaries - Sandwich Town Council	Contribution to Caretaking Staff - November 2022	Contribution to Caretaking Staff	STC Minute Ref: 32.06.22 (iii)	£698.26	£0.00	£698.26
NOVEMBER	28/11/2022	219	Salaries - STBF Guildhall	Guildhall Caretaking and Cleaning - November 2022	Guildhall	STC Minute Ref: 32.06.22 (iii)	£6,284.33	£0.00	£6,284.33
NOVEMBER	28/11/2022	219	Salaries - STBF Guildhall	Guildhall Administration Salaries - November 2022	Guildhall	STC Minute Ref: 32.06.22 (iii)	£3,354.48	£0.00	£3,354.48
NOVEMBER	28/11/2022	219	Salaries - STBF Guildhall	Visitor Information Staff (Guildhall element) - November 2022	Guildhall	STC Minute Ref: 32.06.22 (iii)	£680.69	£0.00	£680.69
NOVEMBER	28/11/2022	219	Salaries - Sandwich Toll Bridge Fund	Administration Salaries - November 2022	STBF	STC Minute Ref: 32.06.22 (iii)	£4,565.99	£0.00	£4,565.99
NOVEMBER	28/11/2022	220	Lexis Nexis	Arnold Baker Local Council Administration publication	Office Expenses (incl. telephone)	Chief Executive	£164.99	£0.00	£164.99
NOVEMBER	28/11/2022	221	Biffa Waste	Recycling Services - October	Office Expenses (incl. telephone)	Facilities Manager	£26.64	£5.33	£31.97
NOVEMBER	28/11/2022	222	Barnard & Westwood	Binding of Condolence Book in memory ofHM Queen Elizabeth II	Office Expenses (incl. telephone)	Chief Executive	£227.35	£45.47	£272.82
NOVEMBER	28/11/2022	223	Annemarie Huigen	Thursday Market Mangement Fees - September 2022	Thursday Market Manager	Chief Executive	£250.00	£0.00	£250.00
NOVEMBER	28/11/2022	224	Annemarie Huigen	Thursday Market Mangement Fees - October 2022	Thursday Market Manager	Chief Executive	£200.00	£0.00	£200.00
NOVEMBER	28/11/2022	225	Business Stream	Fishergate Water Charges 04/07/2022 - 08/11/2022	Fishergate	STC Minute Ref: 32.06.22 (iv)	£32.52	£0.00	£32.52
NOVEMBER	28/11/2022	226	Mr K A Chapman	Warden Fees - Monks Wall Nature Reserve 07/10/2022 - 07/11/2022	Monks Wall Nature Reserve	Chief Executive	£208.33	£0.00	£208.33
NOVEMBER	28/11/2022	227	L Fidler	Reimbursement for zoom account renewal	Office Expenses (incl. telephone)	Chief Executive	£143.88	£0.00	£143.88
NOVEMBER	28/11/2022	228	Finns	Completing the RPA application for Basic Payment Scheme on behalf of Sandwich Tow	Monks Wall Nature Reserve	Chief Executive	£462.50	£92.50	£555.00
NOVEMBER	28/11/2022	229	Training Highway	IT Support - November 2022	IT Expenses (incl. Website)	STC Minute Ref: 32.06.22 (iv)	£40.00	£0.00	£40.00
NOVEMBER	28/11/2022	230	Amazon Business	Confidential Stamp	Office Expenses (incl. telephone)	Chief Executive	£9.96	£1.99	£11.95
NOVEMBER	28/11/2022	231	Training Highway	IT Support - October 2022	IT Expenses (incl. Website)	STC Minute Ref: 32.06.22 (iv)	£101.40	£0.00	£101.40
NOVEMBER	28/11/2022	232	Training Highway	IT Support - October 2022 (To be reimbursed by STBF Guildhall A/C)	IT Expenses (incl. Website)	STC Minute Ref: 32.06.22 (iv)	£101.40	£0.00	£101.40
NOVEMBER	28/11/2022	233	Peninsula	HR Services - October 2022	Peninsula Business	STC Minute Ref: 32.06.22 (iv)	£112.67	£21.28	£133.95
NOVEMBER	28/11/2022	234	Caretaker	Reimbursement of Mayoral Travel Mileage	Mayoral Travel	Chief Executive	£78.10	£0.00	£78.10
NOVEMBER	28/11/2022	235	Town Sergeant	Reimbursement of Mayoral Travel Mileage	Mayoral Travel	Chief Executive	£223.30	£0.00	£223.30
NOVEMBER	28/11/2022	236	British Gas	Electricity Charges - Fishergate	Fishergate	STC Minute Ref: 32.06.22 (iv)	£15.32	£0.76	£16.08
NOVEMBER	28/11/2022	237	Mrs N H Westwood	Catering for Deputies Supper	Mayor's Hospitality (Including Civic Events)	Chief Executive	£490.00	£0.00	£490.00
NOVEMBER	28/11/2022	238	Business Stream	Water Charges - Public Conveniences	Quay Conveniences - Other Expenditure	STC Minute Ref: 32.06.22 (iv)	£603.55	£0.00	£603.55
NOVEMBER	28/11/2022	239	J H Van Der Dol	40 x Sandwich Christmas Cards	Mayoral Expenses	Chief Executive	£48.00	£0.00	£48.00
NOVEMBER	28/11/2022	240	The Strand Wine Co	Wine for Deputies Supper	Mayor's Hospitality (Including Civic Events)	Chief Executive	£75.00	£15.00	£90.00
NOVEMBER	28/11/2022	241	Lydd Town Council	Donation towards Christmas Concert and light refreshments - Lydd	Mayoral Expenses	Chief Executive	£30.00	£0.00	£30.00
NOVEMBER	28/11/2022	242	Highway Business Services	Set up of iPad for Councillor Gray	IT Expenses (incl. Website)	Chief Executive	£39.10	£7.82	£46.92
NOVEMBER	28/11/2022	243	Business Stream	Water Charges - Fishergate 04/07/2022 - 07/11/2022	Fishergate	STC Minute Ref: 32.06.22 (iv)	£32.27	£0.00	£32.27
NOVEMBER	28/11/2022	244	Peninsula	HR Services - November 2022	Peninsula Business	STC Minute Ref: 32.06.22 (iv)	£112.67	£21.28	£133.95
NOVEMBER	28/11/2022	245	Phoenix Link UK	Phone Charges - November 2022	S144 (Other Expenditure)	STC Minute Ref: 32.06.22 (iv)	£50.00	£10.00	£60.00
NOVEMBER	28/11/2022	245	Phoenix Link UK	Phone Charges - November 2022	Office Expenses (incl. telephone)	STC Minute Ref: 32.06.22 (iv)	£50.00	£10.00	£60.00
NOVEMBER	28/11/2022	245	Phoenix Link UK	Phone Charges - November 2022	Guildhall	STC Minute Ref: 32.06.22 (iv)	£50.00	£10.00	£60.00
NOVEMBER	28/11/2022	246	Public Works Loan Board	Guildhall Forecourt Loan repayment 2022/23 (2nd Installment)	Loan Repayment	STC Minute Ref: 32.06.22 (iv)	£6,016.74	£0.00	£6,016.74
NOVEMBER	28/11/2022	247	SAGE	Sage Payroll charge 12/11/2022 - 11/12/2022	IT Expenses (incl. Website)	STC Minute Ref: 32.06.22 (iv)	£17.00	£3.40	£20.40
						Total	£33,629.63	£244.83	£33,874.46