

Sandwich Town Council - Payment Schedule 2022/23 June 2022

Month	Date of Meeting	Pmt No.	Payee	Description	Budget Heading	Power of Expenditure	Net	Vat	Total
JUNE	27/06/2022	53	Peninsula	HR Provision - May 2022	Peninsula Business	Chief Executive	£112.67	£21.28	£133.95
JUNE	27/06/2022	54	Salaries - Sandwich Town Council	Town Sergeant and Mayoral Salaries - June 2022	Mayor's Attendant & Uniform	STC Minute Ref: 11.06.21 (ii)	£534.39	£0.00	£534.39
JUNE	27/06/2022	54	Salaries - Sandwich Town Council	Sandwich Town Council Administration Salaries - June 2022	Town Clerk & Office Staff	STC Minute Ref: 11.06.21 (ii)	£4,986.57	£0.00	£4,986.57
JUNE	27/06/2022	54	Salaries - Sandwich Town Council	Quay Conveniences Salaries - June 2022	Quay Conveniences - Salaries	STC Minute Ref: 11.06.21 (ii)	£965.50	£0.00	£965.50
JUNE	27/06/2022	54	Salaries - Sandwich Town Council	Cattle Market Conveniences Salaries - June 2022	Cattle Market Conveniences - Salaries	STC Minute Ref: 11.06.21 (ii)	£260.00	£0.00	£260.00
JUNE	27/06/2022	54	Salaries - Sandwich Town Council	S144 - Visitor Information Centre - June 2022	S144 Salaries	STC Minute Ref: 11.06.21 (ii)	£500.10	£0.00	£500.10
JUNE	27/06/2022	54	Salaries - Sandwich Town Council	Contribution to Caretaking Staff - June 2022	Contribution to Caretaking Staff	STC Minute Ref: 11.06.21 (ii)	£727.41	£0.00	£727.41
JUNE	27/06/2022	54	Salaries - STBF Guildhall	Guildhall Caretaking and Cleaning - June 2022	Guildhall	STC Minute Ref: 11.06.21 (ii)	£6,546.68	£0.00	£6,546.68
JUNE	27/06/2022	54	Salaries - STBF Guildhall	Guildhall Administration Salaries - June 2022	Guildhall	STC Minute Ref: 11.06.21 (ii)	£3,141.13	£0.00	£3,141.13
JUNE	27/06/2022	54	Salaries - STBF Guildhall	Visitor Information Staff (Guildhall element) - June 2022	Guildhall	STC Minute Ref: 11.06.21 (ii)	£750.14	£0.00	£750.14
JUNE	27/06/2022	54	Salaries - Sandwich Toll Bridge Fund	Administration Salaries - June 2022	STBF	STC Minute Ref: 11.06.21 (ii)	£4,358.83	£0.00	£4,358.83
JUNE	27/06/2022	55	Sandwich Toll Bridge Fund Guildhall Account	Refund for VAT reclaimed for 2021/22	Vat Refund	Chief Executive	£5,646.08	£0.00	£5,646.08
JUNE	27/06/2022	55	Sandwich Toll Bridge Fund Account	Refund for VAT reclaimed for 2021/22	Vat Refund	Chief Executive	£1,397.07	£0.00	£1,397.07
JUNE	27/06/2022	55	Sandwich Toll Bridge Fund Museum Account	Refund for VAT reclaimed for 2021/22	Vat Refund	Chief Executive	£418.20	£0.00	£418.20
JUNE	27/06/2022	56	Sandwich Toll Bridge Fund Guildhall Account	Reimbursement of Room Hire Income relating to 2021/22	Miscellaneous / Unexpected Expenditure	Chief Executive	£80.00	£0.00	£80.00
JUNE	27/06/2022	57	Highway Business Services	Website Firewall 01/06/2022 - 31/05/2023	IT Expenses (incl. Website)	STC Minute Ref: 32.06.22 (iv)	£50.00	£10.00	£60.00
JUNE	27/06/2022	58	Kent Association of Local Councils	Bid Writing Course Fees 01/12/2021	Staff Training	Chief Executive	£45.00	£9.00	£54.00
JUNE	27/06/2022	59	Mr N Carey	Refund re Quay Conveniences	Quay Conveniences - Other Expenditure	Chief Executive	£3.60	£0.00	£3.60
JUNE	27/06/2022	60	Wade Business Solutions	Photocopier Charges - Toner	Photocopier (Rental & Usage)	Chief Executive	£4.95	£0.99	£5.94
JUNE	27/06/2022	61	Wade Business Solutions	Photocopier Charges	Photocopier (Rental & Usage)	Chief Executive	£74.09	£14.82	£88.91
JUNE	27/06/2022	62	Mr K A Chapman	Warden Fees - Monks Wall Nature Reserve 01/05/2022 - 01/06/2022	Monks Wall Nature Reserve	Chief Executive	£208.33	£0.00	£208.33
JUNE	27/06/2022	63	Biffa Waste	Recycling charges - May	Office Expenses (incl. telephone)	Chief Executive	£26.64	£5.33	£31.97
JUNE	27/06/2022	64	Kent County Council	Stationery Expenses	Office Expenses (incl. telephone)	Chief Executive	£25.89	£5.18	£31.07
JUNE	27/06/2022	65	Wade Business Solutions	Photocopier charges	Photocopier (Rental & Usage)	Chief Executive	£84.41	£16.88	£101.29
JUNE	27/06/2022	66	Castles Security Shredding	Shredding 7 bags of paper	Office Expenses (incl. telephone)	Chief Executive	£47.00	£0.00	£47.00
JUNE	27/06/2022	67	British Gas	Gas Charges Fishergate, 08/05/2022 - 07/06/2022	Fishergate	Minute Ref: STC. 11.06.21 (iii)	£13.63	£0.68	£14.31
JUNE	27/06/2022	68	The Strand Wine Co	Wine for Mayor Making and Civic Service	Mayor's Hospitality (Including Civic Events)	Chief Executive	£101.92	£20.38	£122.30
JUNE	27/06/2022	69	Dover District Council	Funding Contribution towards the Sandwich Guildhall Square Works	Payment of the loan to Contractors / DDC	STC Minute Ref: 26.06.22	£350,000.00	£0.00	£350,000.00
JUNE	27/06/2022	70	Canva	Renewal of Canva Pro Photo Editing Software System	Office Expenses (incl. telephone)	Chief Executive	£99.99	£0.00	£99.99
JUNE	27/06/2022	71	Mr and Mrs Weatherall	Mowing Cow Leas for Event	Cow Leas	Chief Executive	£180.00	£0.00	£180.00
JUNE	27/06/2022	72	VR Sani	Sanitary Disposal - Quay Public Conveniences	Quay Conveniences - Salaries	STC Minute Ref: 32.06.22 (iv)	£733.44	£146.69	£880.13
JUNE	27/06/2022	73	SAGE	Sage Payroll charge 12/06/2022 - 11/07/2022	IT Expenses (incl. Website)	STC Minute Ref: 32.06.22 (iv)	£17.00	£3.40	£20.40
JUNE	27/06/2022	74	Phoenix Link UK	Phone Charges - June 2022	S144 (Other Expenditure)	STC Minute Ref: 32.06.22 (iv)	£51.09	£10.22	£61.31
JUNE	27/06/2022	74	Phoenix Link UK	Phone Charges - June 2022	Office Expenses (incl. telephone)	STC Minute Ref: 32.06.22 (iv)	£51.09	£10.22	£61.31
JUNE	27/06/2022	74	Phoenix Link UK	Phone Charges - June 2022	Guildhall	STC Minute Ref: 32.06.22 (iv)	£51.10	£10.22	£61.32
JUNE	27/06/2022	75	Annemarie Huigen	Thursday Market Manager fees - May 2022	Thursday Market Manager	Chief Executive	£200.00	£0.00	£200.00
JUNE	27/06/2022	114	Siemens	Photocopier rental charges	Photocopier (Rental & Usage)	STC Minute Ref: 32.06.22 (iv)	£24.61	£4.92	£29.53
JUNE	27/06/2022	114	Siemens	Photocopier rental charges	Photocopier (Rental & Usage)	STC Minute Ref: 32.06.22 (iv)	£144.60	£28.92	£173.52
						Total	£382,663.15	£319.13	£382,982.28