

Sandwich Town Council - Payment Schedule 2022/23 April 2022

Month	Date of Meeting	Pmt No.	Payee	Description	Budget Heading	Power of Expenditure	Net	Vat	Total
APRIL	25/04/2022	1	Salaries - Sandwich Town Council	Town Sergeant and Mayoral Salaries - April 2022	Mayor's Attendant & Uniform	STC Minute Ref: 11.06.21 (ii)	£100.00	£0.00	£100.00
APRIL	25/04/2022	1	Salaries - Sandwich Town Council	Sandwich Town Council Administration Salaries - April 2022	Town Clerk & Office Staff	STC Minute Ref: 11.06.21 (ii)	£4,927.15	£0.00	£4,927.15
APRIL	25/04/2022	1	Salaries - Sandwich Town Council	Quay Conveniences Salaries - April 2022	Quay Conveniences - Salaries	STC Minute Ref: 11.06.21 (ii)	£851.50	£0.00	£851.50
APRIL	25/04/2022	1	Salaries - Sandwich Town Council	Cattle Market Conveniences Salaries - April 2022	Cattle Market Conveniences - Salaries	STC Minute Ref: 11.06.21 (ii)	£260.00	£0.00	£260.00
APRIL	25/04/2022	1	Salaries - Sandwich Town Council	S144 - Visitor Information Centre - April 2022	S144 Salaries	STC Minute Ref: 11.06.21 (ii)	£520.13	£0.00	£520.13
APRIL	25/04/2022	1	Salaries - Sandwich Town Council	Contribution to Caretaking Staff - April 2022	Contribution to Caretaking Staff	STC Minute Ref: 11.06.21 (ii)	£688.32	£0.00	£688.32
APRIL	25/04/2022	1	Salaries - STBF Guildhall	Guildhall Caretaking and Cleaning - April 2022	Guildhall	STC Minute Ref: 11.06.21 (ii)	£6,194.91	£0.00	£6,194.91
APRIL	25/04/2022	1	Salaries - STBF Guildhall	Guildhall Administration Salaries - April 2022	Guildhall	STC Minute Ref: 11.06.21 (ii)	£3,141.14	£0.00	£3,141.14
APRIL	25/04/2022	1	Salaries - STBF Guildhall	Visitor Information Staff (Guildhall element) - April 2022	Guildhall	STC Minute Ref: 11.06.21 (ii)	£780.20	£0.00	£780.20
APRIL	25/04/2022	1	Salaries - Sandwich Toll Bridge Fund	Administration Salaries - April 2022	STBF	STC Minute Ref: 11.06.21 (ii)	£1,935.10	£0.00	£1,935.10
APRIL	25/04/2022	2	Dover District Council	Business Rates - Fishergate - 2022/23	Fishergate	STC 11.06.21 (iii)	£1,696.60	£0.00	£1,696.60
APRIL	25/04/2022	3	Dover District Council	Business Rates - Guildhall forecourt 2022/23	Miscellaneous / Unexpected Expenditure	STC 11.06.21 (iii)	£1,372.25	£0.00	£1,372.25
APRIL	25/04/2022	5	Aston Lark	Insurance of Civic Insignia	Guildhall Insurance including contents (STC)	STC Minute Ref: 11.06.21 (iii)	£277.20	£0.00	£277.20
APRIL	25/04/2022	6	Mrs W M Schofield	Refund of Shower Entry at Quay	Quay Conveniences - Other Expenditure	Facilities Manager	£3.60	£0.00	£3.60
APRIL	25/04/2022	7	Business Stream	Cemetery and Prem 31/04/2022 - 31/03/2023	Boatman's Hill Chapel - Water Rates & Maintenance	STC Minute Ref: 11.06.21 (iii)	£109.54	£0.00	£109.54
APRIL	25/04/2022	8	Sandwich Toll Bridge Fund Guildhall Account	Insurance - Public Conveniences and Boatman's Chapel 2022/23	Insurance - Public Conveniences and Boatman's Chapel	STC Minute Ref: 45.03.21 (iii)	£224.00	£0.00	£224.00
APRIL	25/04/2022	8	Sandwich Toll Bridge Fund Guildhall Account	Other Insurances 2022/23	Other Insurances (ie/ Liability & Slander)	STC Minute Ref: 45.03.21 (iii)	£3,919.50	£0.00	£3,919.50
APRIL	25/04/2022	8	Sandwich Toll Bridge Fund Guildhall Account	Drill Hall insurance 2022/23	Drill Hall / Quayside Market	STC Minute Ref: 45.03.21 (iii)	£1,262.69	£0.00	£1,262.69
APRIL	25/04/2022	9	Highway Business Services	Office 365 Rebuild	IT Expenses (incl. Website)	STC Minute Ref: 11.06.21 (iii)	£500.00	£100.00	£600.00
APRIL	25/04/2022	10	Training Highway	IT Support - April 2022	IT Expenses (incl. Website)	STC Minute Ref: 11.06.21 (iii)	£40.00	£0.00	£40.00
APRIL	25/04/2022	11	Sandwich Toll Bridge Fund Guildhall Account	Contribution to Guildhall	Contribution towards running of Guildhall	STC Minute Ref: 50.01.22 (i)	£85,000.00	£0.00	£85,000.00
APRIL	25/04/2022	13	Annemarie Huigen	Thursday market management fees - March 2022	Thursday Market Manager	Chief Executive	£250.00	£0.00	£250.00
APRIL	25/04/2022	14	Kent Association of Local Councils	Subscription to Kent Association of Local Councils 01/04/22 - 31/03/23	Subscriptions & Memberships	Chief Executive	£1,517.00	£303.40	£1,820.40
APRIL	25/04/2022	15	SAGE	Sage Payroll charge 12/04/2022 - 11/05/2022	IT Expenses (incl. Website)	STC 11.06.21 (iii)	£17.00	£3.40	£20.40
APRIL	25/04/2022	16	Mr K A Chapman	Warden Fees - Monks Wall Nature Reserve 27/02/2022 - 26/03/2022	Monks Wall Nature Reserve	Chief Executive	£208.33	£0.00	£208.33
APRIL	25/04/2022	17	Business Stream	Black Lane Allotments - Water Charges 13/01/2022 - 24/03/2022	Black Lane / Sandown Road Allotments	STC 11.06.21 (iii)	£272.18	£0.00	£272.18
APRIL	25/04/2022	18	Biffa Waste	Recycling charges - March	Office Expenses (incl. telephone)	Chief Executive	£23.16	£4.63	£27.79
APRIL	25/04/2022	19	British Gas	Electricity Charges - Fishergate 08/03/2022 - 07/04/2022	Fishergate	STC 11.06.21 (iii)	£13.63	£0.68	£14.31
APRIL	25/04/2022	20	Public Works Loan Board	Drill Hall Loan repayment 2022/23 (1st installment)	Drill Hall / Quayside Market	STC 11.06.21 (iii)	£8,086.75	£0.00	£8,086.75
APRIL	25/04/2022	21	N Phoenix	Refund for Black Lane Allotment (due to a cost reduction)	Black Lane / Sandown Road Allotments	Chief Executive	£11.00	£0.00	£11.00
APRIL	25/04/2022	22	Public Works Loan Board	Guildhall Forecourt Loan repayment 2022/23 (1st Installment)	Loan Repayment	STC 11.06.21 (iii)	£6,016.74	£0.00	£6,016.74
APRIL	25/04/2022	23	Phoenix Link UK	Phone Charges - April 2022	S144 (Other Expenditure)	Minute ref: STC 11.06.21 (iii)	£48.16	£9.63	£57.79
APRIL	25/04/2022	23	Phoenix Link UK	Phone Charges - April 2022	Office Expenses (incl. telephone)	Minute ref: STC 11.06.21 (iii)	£48.16	£9.63	£57.79
APRIL	25/04/2022	23	Phoenix Link UK	Phone Charges - April 2022	Guildhall	Minute ref: STC 11.06.21 (iii)	£48.17	£9.64	£57.81
APRIL	25/04/2022	24	Training Highway	IT Support - April 2022	IT Expenses (incl. Website)	Minute Ref: STC. 11.06.21 (iii)	£101.40	£0.00	£101.40
APRIL	25/04/2022	24	Training Highway	IT Support - April 2022 (To be reimbursed by STBF Guildhall A/C)	Guildhall	Minute Ref: STC. 11.06.21 (iii)	£101.40	£0.00	£101.40
APRIL	25/04/2022	25	Facilities Manager	Reimbursement for Mayoral mileage to Winchelsea Mayor Making	Mayoral Travel	Chief Executive	£49.50	£0.00	£49.50
APRIL	25/04/2022	26	Caretaker	Reimbursement for Mayoral mileage to Dover Falklands Memorial	Mayoral Travel	Chief Executive	£12.51	£0.00	£12.51
APRIL	25/04/2022	27	Business Stream	Water charges - Sandown Road Allotments / Tennis Club 05/01/2022 - 08/04/2022	Black Lane / Sandown Road Allotments	Minute Ref: STC. 11.06.21 (iii)	£91.08	£0.00	£91.08
						Total	£130,720.00	£441.01	£131,161.01