

# Town and Cinque Port of Sandwich

Sandwich Town Council  
Guildhall  
Cattle Market  
Sandwich  
Kent  
CT13 9AH



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Wednesday 24<sup>th</sup> August 2022

Dear Councillor,

An Extraordinary Meeting of Sandwich Town Council will be held on **Tuesday 30<sup>th</sup> August 2022** at **7pm** in the Delf Room, Guildhall, Sandwich, CT13 9AH at which your attendance is requested.

## AGENDA

### 1. MAYOR'S OPENING COMMENTS

## LEGALLY REQUIRED BUSINESS

### 2. APPROVAL FOR APOLOGIES FOR ABSENCE

### 3. DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

## PUBLIC PARTICIPATION

### 4. PUBLIC REQUESTS TO SPEAK

A 15-minute session is set aside at this stage of the meeting to enable members of the public to speak. (Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Chief Executive prior to 9am on the Friday before the meeting).

## URGENT MATTERS

### 5. CO-OPTION TO COUNCIL

To receive and consider a report from the Chief Executive regarding co-option to Council together with the application forms from candidates. Due to GDPR, please note some details have been redacted.

**Attach 1a-f**

### 6. COMMITTEES

- (i) To consider the Committee Review Working Party's proposed membership of Finance and General Purposes, Townscape and Heritage and Planning Committees. Council is asked to note that this proposed membership does not include the proposed Co-optee.

**Attach 2**

- (ii) To consider Chairs for Finance and General Purpose, Townscape and Heritage and Planning Committees.
- (iii) To consider a report from the Chief Executive in relation to proposed dates for the first meeting of Finance and General Purpose, Townscape and Heritage and Planning Committees.

**Attach 3**

**7. DATE OF NEXT MEETING**

Monday 26<sup>th</sup> September 2022 at 7pm within the Delf Room, Guildhall.

*A Hollobon-Baxter*

Chief Executive, Sandwich Town Council