

Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held on Monday 25th October 2021, at the conclusion of the Town Council Meeting at 6pm.

Present: Councillors: The Mayor, Cllr PG Graeme (in the chair)

**HJ Bragg
D Carter
P Carter
C Felton
J Franklin
DR Friend
A Fox
K Heaven
D Marie
HW Sampson
D Sivrikaya
WP Staple
DA Wood**

Officers: Ms A Hollobon-Baxter (Minutes)

01.10.21 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr T Broun (family commitment) and Cllr Lintott (family commitment).

02.10.21 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

No declarations were made.

03.10.21 MINUTES

Councillors received and considered the Minutes of the Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held on 27th September 2021.

RESOLUTION: The Minutes were approved as accurate and signed.

04.10.21 PAYMENT SCHEDULES

(i) Members received the Sandwich Toll Bridge Fund Schedule of Payments for October.

RESOLUTION: All payments were approved.

(ii) Members received the Sandwich Toll Bridge Fund Guildhall Schedule of Payments for October.

RESOLUTION: All payments were approved.

(iii) Members received the Museum & Archives Payment Schedule for October.

RESOLUTION: All payments were approved.

05.10.21 FINANCES & INVESTMENTS

(i) Councillors received the Sandwich Toll Bridge Fund Statement of Accounts as at 30th September 2021.

RESOLUTION: This information was received and noted.

(ii) Councillors received the Sandwich Toll Bridge Fund Guildhall

Statement of Accounts and Petty Cash statement as at 30th September 2021.

RESOLUTION: This information was received and noted.

- (iii) Councillors received the Sandwich Guildhall Museum Statement of Accounts as at 30th September 2021.

RESOLUTION: This information was received and noted.

- (iv) Councillors received the Sandwich Toll Bridge Fund Financial Statement for the year ended 31st March 2021.

RESOLUTION: This information was received and noted.

- (v) Councillors received the Quilter Cheviot Assets Management monthly investment report at 30th September 2021.

RESOLUTION: This information was received and noted.

06.10.21 BOILERS

Councillors received and considered a report from K Palmer, Responsible Finance Officer, regarding a drawdown of funds from Investments to cover additional boiler works.

RESOLUTION: Approve drawn down of £40,000 from investments into the Sandwich Toll Bridge Fund account and this contribution is made from the Sandwich Toll Bridge Fund account as soon as possible by NatWest Bankline internal transfer into the STBF Guildhall account.

07.10.21 VALUATION REPORT

Councillors received and considered a report from K Palmer, Responsible Finance Officer, regarding the appointment of Chartered Surveyor to provide an updated Guildhall valuation.

RESOLUTION: Mr Hornsby is asked to carry out the valuation of the Guildhall in order to fulfil the commitment to our insurers within the timescale given. The budget for this is found from the Guildhall Promotion budget underspend of £4,500.

08.10.21 DATE AND TIME OF NEXT MEETING

29th November 2021 at the conclusion of the Sandwich Town Council meeting at 6pm.

Signed.....

Date.....

