

Sandwich Town Council - Payment Schedule 2021/22 - January 2022

Month	Date of Meeting	Pmt No.	Payee	Description	Budget Heading	Power of Expenditure	Net	Vat	Total
JANUARY	24/01/2022	291	Phoenix Link UK	Phone Charges - November 2021	S144 (Other Expenditure)	Minute ref: STC 11.06.21 (iii)	£63.62	£12.72	£76.34
JANUARY	24/01/2022	291	Phoenix Link UK	Phone Charges - November 2021	Office Expenses (incl. telephone)	Minute ref: STC 11.06.21 (iii)	£63.62	£12.72	£76.34
JANUARY	24/01/2022	291	Phoenix Link UK	Phone Charges - November 2021	Guildhall	Minute ref: STC 11.06.21 (iii)	£63.62	£12.73	£76.35
JANUARY	24/01/2022	292	Dunelm	Curtain Poles for the Gallery (To be Reimbursed by STBF Guildhall)	Guildhall	Minute ref: STBF: 03.05.21 (iii)	£175.00	£0.00	£175.00
JANUARY	24/01/2022	293	Spiramus	VAT guide for Town Councils	Office Expenses (incl. telephone)	Chief Executive	£35.00	£0.00	£35.00
JANUARY	24/01/2022	294	British Gas	Electricity Charges - Fishergate 08/10/21 - 06/11/21	Fishergate	Minute ref: STC 11.06.21 (iii)	£6.38	£1.28	£7.66
JANUARY	24/01/2022	295	GB Eye	Frames for VIC	S144 (Other Expenditure)	Chief Executive	£49.97	£0.00	£49.97
JANUARY	24/01/2022	296	Post Office	Postage - Mayor's Christmas Cards	Mayoral Expenses	Chief Executive	£25.79	£0.00	£25.79
JANUARY	24/01/2022	297	British Gas	Fishergate Electricity - 07/11/2021 - 23/11/2021	Fishergate	Chief Executive	£7.30	£0.36	£7.66
JANUARY	24/01/2022	298	NALC	Subscription to National Association of Local Council magazines	Office Expenses (incl. telephone)	Chief Executive	£17.00	£0.00	£17.00
JANUARY	24/01/2022	299	Kent County Council	Stationary supplies	Office Expenses (incl. telephone)	Chief Executive	£107.95	£21.59	£129.54
JANUARY	24/01/2022	300	Kent County Council	Stationary supplies	Office Expenses (incl. telephone)	Chief Executive	£13.00	£2.60	£15.60
JANUARY	24/01/2022	301	British Gas	Fishergate Electricity - 24/11/2021 - 16/12/2021	Fishergate	Chief Executive	£11.42	£2.28	£13.70
JANUARY	24/01/2022	302	STBF Guildhall account	Reimbursement for 3 x Mortice Latches and double sided tape, repairs to Quay Conveniences	Quay Conveniences - Other Expenditure	Chief Executive	£7.95	£0.00	£7.95
JANUARY	24/01/2022	302	STBF Guildhall account	Reimbursement for Cable Ties	Office Expenses (incl. telephone)	Chief Executive	£6.95	£0.00	£6.95
JANUARY	24/01/2022	303	Biffa	Recycling Costs	Office Expenses (incl. telephone)	Chief Executive	£34.74	£6.95	£41.69
JANUARY	24/01/2022	304	Business Stream	Fishergate Water Charges 22/10/2021 - 05/01/2022	Fishergate	Chief Executive	£22.50	£0.00	£22.50
JANUARY	24/01/2022	305	Business Stream	Tennis Club / Sandown Road Allotments - Water Charges 21/10/2021 - 05/01/2022	Black Lane / Sandown Road Allotments	Chief Executive	£73.70	£0.00	£73.70
JANUARY	24/01/2022	306	Sage	Monthly fees - Sage Payroll	IT Expenses (incl. Website)	Chief Executive	£17.00	£3.40	£20.40
JANUARY	24/01/2022	307	White One Sugar	3 frames for pictures to be displayed in the Visitor Information Centre	S144 (Other Expenditure)	Chief Executive	£83.33	£16.67	£100.00
JANUARY	24/01/2022	308	Mr M Robinson	Buglar Services on 14/11/2021	Mayoral Expenses	Chief Executive	£25.00	£0.00	£25.00
JANUARY	24/01/2022	309	People Safe	Security tracking system - Monks Wall Nature Reserve	Monks Wall Nature Reserve	Chief Executive	£174.00	£34.80	£208.80
JANUARY	24/01/2022	310	Salaries - Sandwich Town Council	Mayors Attendant Salaries - January 2021	Mayor's Attendant & Uniform	Minute Ref: STC. 11.06.21 (ii)	£1,123.78	£0.00	£1,123.78
JANUARY	24/01/2022	310	Salaries - Sandwich Town Council	Sandwich Town Council Administration Salaries - January 2021	Town Clerk & Office Staff	Minute Ref: STC. 11.06.21 (ii)	£10,798.04	£0.00	£10,798.04
JANUARY	24/01/2022	310	Salaries - Sandwich Town Council	Quay Conveniences Salaries - January 2021	Quay Conveniences - Salaries	Minute Ref: STC. 11.06.21 (ii)	£969.58	£0.00	£969.58
JANUARY	24/01/2022	310	Salaries - Sandwich Town Council	Cattle Market Conveniences Salaries - January 2021	Cattle Market Conveniences - Salaries	Minute Ref: STC. 11.06.21 (ii)	£260.00	£0.00	£260.00
JANUARY	24/01/2022	310	Salaries - Sandwich Town Council	S144 - Visitor Information Centre - January 2021	S144 Salaries	Minute Ref: STC. 11.06.21 (ii)	£1,471.02	£0.00	£1,471.02
JANUARY	24/01/2022	310	Salaries - Sandwich Town Council	Contribution to Caretaking Staff - January 2021	Contribution to Caretaking Staff	Minute Ref: STC. 11.06.21 (ii)	£812.24	£0.00	£812.24
JANUARY	24/01/2022	310	Salaries - STBF Guildhall	Guildhall Caretaking and Cleaning - January 2021	Guildhall	Minute Ref: STC. 11.06.21 (ii)	£7,310.20	£0.00	£7,310.20
JANUARY	24/01/2022	310	Salaries - STBF Guildhall	Guildhall Administration Salaries - January 2021	Guildhall	Minute Ref: STC. 11.06.21 (ii)	£8,493.53	£0.00	£8,493.53
JANUARY	24/01/2022	310	Salaries - STBF Guildhall	Visitor Information Staff (Guildhall element) - January 2021	Guildhall	Minute Ref: STC. 11.06.21 (ii)	£2,206.54	£0.00	£2,206.54
JANUARY	24/01/2022	310	Salaries - Sandwich Toll Bridge Fund	Administration Salaries - January 2021	STBF	Minute Ref: STC. 11.06.21 (ii)	£2,052.46	£0.00	£2,052.46
JANUARY	24/01/2022	311	Mr K A Chapman	Warden Fees - Monks Wall Nature Reserve, 18/11/21 - 31/21/21	Monks Wall Nature Reserve	Chief Executive	£294.33	£0.00	£294.33
JANUARY	24/01/2022	312	WBS Copiers	Photocopier charges 24/11/21 - 24/12/21	Photocopier (Rental & Usage)	Chief Executive	£107.50	£21.50	£129.00
JANUARY	24/01/2022	313	Peninsula Business Services	Provision of HR Services	Peninsula Business	Chief Executive	£112.00	£21.28	£133.28
JANUARY	24/01/2022	314	Training Highway	Website Maintenance - January 2021	IT Expenses (incl. Website)	Minute Ref: STC 11.06.21 (iii)	£40.00	£0.00	£40.00
JANUARY	24/01/2022	315	Sandwich Lawn Tennis Club	Reimbursement for Tennis Court Bookings	S144 (Other Expenditure)	Chief Executive	£42.00	£0.00	£42.00
JANUARY	24/01/2022	315	Training Highway	IT Support - December 2021	IT Expenses (incl. Website)	Minute Ref: STC 11.06.21 (iii)	£101.40	£0.00	£101.40
JANUARY	24/01/2022	315	Training Highway	IT Support - December 2021 (To be reimbursed by STBF Guildhall A/C)	Guildhall	Minute Ref: STC 11.06.21 (iii)	£101.40	£0.00	£101.40
JANUARY	24/01/2022	316	Dunelm	Blinds for the 'Hive' (old Tourist Information Centre)	Guildhall	Chief Executive	£17.95	£0.00	£17.95
JANUARY	24/01/2022	317	Business Stream	Water Charges - Black Lane Allotment Site 24/09/2021 - 13/01/2022	Black Lane / Sandown Road Allotments	Chief Executive	£432.69	£0.00	£432.69
JANUARY	24/01/2022	318	Mayor of Deal Civic Charity	Tickets for the Mayor and Mayoress - Charity Race Night, Deal Town Council	Mayoral Expenses	Chief Executive	£10.00	£0.00	£10.00
JANUARY	24/01/2022	319	Mayor of Faversham Charity Fund	Tickets for the Mayor, Mayoress and driver - Brewery Tour, Faversham Town Council	Mayoral Expenses	Chief Executive	£75.00	£0.00	£75.00
JANUARY	24/01/2022	320	Modern Working	GDPR consultancy	Miscellaneous / Unexpected Expenditure	Chief Executive	£300.00	£0.00	£300.00
						Total	£38,216.50	£170.88	£38,387.38