

DRAFT NOT YET APPROVED BY COUNCIL

Minutes of an Ordinary Meeting of Sandwich Town Council held on Monday 22nd August 2021 at 6:00pm, in the Delf Room, Guildhall, Sandwich.

Present: Councillors: The Mayor, Cllr PG Graeme (in the chair)

A Broun
D Carter
P Carter
DR Friend
A Fox
K Heaven
M Lintott
HW Sampson
D Sivrikaya
WP Staple
DA Wood

Officers: Mrs A Hollobon-Baxter (Minutes)

11.08.21 MAYOR'S OPENING COMMENTS

The

12.08.21 APPROVAL FOR APOLOGIES FOR ABSENCE

Apologies were received, accepted, and approved from Cllr A Broun (family commitment).

13.08.21 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

There were none.

14.08.21 MINUTES

(i) To approve the Minutes of the Ordinary Meeting of Sandwich Town Council held on 26th July 2021.

RESOLUTION: The Minutes were approved as accurate and signed.

(Cllr Franklin abstained and Cllr Wood voted against)

(ii) To approve the Minutes of the IT and Social Media Committee held on 4th August 2021.

RESOLUTION: The Minutes were approved as accurate and signed.

(Cllr Wood voted against)

(iii) To approve the Minutes of the Planning Committee held on 11th August 2021.

RESOLUTION: Amend Cllr Fox only calling in item 21/00274 subject to this amendment the Minutes were approved as accurate and signed.

(Cllr Sivrikaya abstained and Cllr Wood voted against)

15.08.21.1 PUBLIC REQUESTS TO SPEAK

There were no requests to speak.

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16.08.21

PLANNING

To agree consultee comments in respect of:

- (i) Reference: 21/01199
Proposal: Part change of use to residential (class 3C3) formation of associated parking, insertion of rear steps, alterations to windows and doors (rear stairs to be demolished).
Location: 12 Market Street, Sandwich, CT13 9DF
RESOLUTION: Request Extension and deferred to Planning Committee.
- (ii) Reference: 21/01148
Proposal: Erection of a single storey rear extension
Location: Garton House, 21 High Street, Sandwich, CT13 9EB
RESOLUTION: Recommend approval.
- (iii) Reference: 21/01201
Proposal: Change of use and conversion 2no. dwellings, retail shop or office. Erection of a first-floor rear extension, alterations to windows, rear parapet wall to be lowered, and restoration/painting to elevations (part rear elevations, roof lanterns, window bars and first floor rear windows to be removed).
Location: 10 Cattle Market, Sandwich, CT13 9AQ
RESOLUTION: Recommend approval subject to substantial sound proofing, ancient rights and privacy dealt with by planning law.
- (iv) Reference: 21/01202
Proposal: Conversion to 2no dwellings, retail/office use to include erection of 1st floor rear extension, removal of existing and erection of new internal walls.
Location: 10 Cattle Market, Sandwich, CT13 9AQ
RESOLUTION: Recommend approval subject to substantial sound proofing, ancient rights and privacy dealt with by planning law.

17.08.21

FINANCES

Cllrs received the Sandwich Town Council Statement of Accounts as at 31st July 2021 (income & expenditure, budget & petty cash).

RESOLUTION: Received and noted.

(Cllr's Fox and Heaven abstained from voting and Cllr Wood voted against)

18.08.21

PAYMENT SCHEDULES

- (i) Cllrs received the mid-month payments that have been authorised by the Project Manager for Sandwich Town Council, totalling £26,174.70.
RESOLUTION: Received and noted.
(Cllr Wood voted against)
- (ii) Cllrs received the schedule of payments totalling £2,304.17.
RESOLUTION: Received and noted.
(Cllr Wood voted against)

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19.08.21

LOCAL PLAN

Cllrs received and considered a report from Project Manager, regarding DDC's Local Plan - Strategic Policy 3 settlement confines and consider areas for inclusion and exclusion.

RESOLUTION: Council agreed to approve the settlement confine proposal from Dover District subject to the inclusion of number 21 within the Project Manager's report (numbers 114 to 122 Dove Road and outbuildings, Sandwich)

Cllr's Felton and Sivrikaya abstained from voting and Cllr Wood voted against).

20.08.21

CONFIDENTIAL ITEM

(i)

It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

RESOLUTION: That the press and public be excluded for the following items of business:

(ii)

Finances

To receive and consider a report regarding bank account signatories from K Palmer, Responsible Finance Officer.

RESOLUTION: Council agreed to remove Councillor Holloway and add Councillor's Fox, P Carter, Sampson and Lintott.

21.08.21

DATE OF NEXT MEETING

Monday 27th September 2021 at 6pm, in the Council Chamber, Guildhall (Quarterly meeting).