

**Minutes of the meeting of the Sandwich Town Council Finance Committee, held remotely on 22<sup>nd</sup> March 2021, at 6.00pm**

The statutory requirements for meetings under the Local Government Act 1972 cannot be met during the current Coronavirus pandemic. As a result, s78 of the Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ('the 2020 Regulations') have come into force which enables the Town Council to hold meetings remotely.

**Present: Councillors: The Mayor, Cllr PG Graeme (in the Chair)**  
**MJ Holloway**  
**AC Broun**  
**Mrs D Carter**  
**DR Friend**  
**WP Staple**

**Officer: Mrs K Palmer (Minutes)**

Councillors Cllr Lintott and Cllr Carter were in attendance to observe the meeting.

**01.03.21 APOLOGIES**

No apologies have been received from Cllr Bragg or Cllr Wood.

**02.03.21 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

There were no declarations of interest.

**03.03.21 FINANCIAL FORECAST 2020/21**

Members received an updated financial forecast / cash flow spreadsheet for 2020/21 and accompanying report from Mrs K Palmer, Responsible Finance Officer. Councillors were asked to consider if any further reports, specific work or scenarios should be worked up, or if there are any recommendations for Council.

**RECOMMENDATION: That this information is noted. It was requested that Cllr Chandler be contacted regarding an update on prior Business Rates charges before the next Finance Committee takes place.**

**04.03.21 DATE OF NEXT MEETING**

To be confirmed.

**Summary of Actions to be undertaken upon Resolution by full Council.**

<b>Minutes</b>	<b>Action</b>	<b>Member/Officer to complete</b>	<b>Update/record of completion</b>
03.03.21	Contact should be made to Cllr Chandler prior to the next Finance Committee regarding Business Rates.	The Mayor / Responsible Finance Officer	