

Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held remotely on Monday 24th August 2020, at the conclusion of the Town Council Meeting at 6pm.

Present: Councillors: The Mayor, Cllr PG Graeme (in the chair)

**HJ Bragg
AC Broun
Mrs D Carter
PI Carter
Ms AC Felton
Ms AE Fox
J Franklin
DR Friend
AK Heaven
MJ Lintott
HW Sampson
Ms D Sivrikaya
WP Staple
DMA Wood**

**Officers: Miss L Fidler
Mrs A Hollobon-Baxter**

07.08.20 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr M Holloway.

08.08.20 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

There were no declarations of interest.

09.08.20 MINUTES

Councillors received and considered the Minutes of the Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held on 27th July 2020.

RESOLUTION: The Minutes were approved as accurate and signed subject to an amendment whereby Cllr Staple was recorded as being in attendance twice.

10.08.20 FINANCE COMMITTEE

The Minutes of the Finance Committee Meeting, held on the 17th August 2020 were received and considered.

RESOLUTION: The minutes were approved as accurate and signed, and the following Recommendation was approved by resolution:

- (i) Consideration of the grant application form from Sandwich Technology School will be deferred until September's Finance Committee Meeting, once a site visit to the school has taken place.**
- (ii) Information about the layout of the payment schedules was noted.**

11.08.20 PAYMENT SCHEDULES

- (i) Members received the mid-month (£2932.04) and end of month (£4135.24) Sandwich Toll Bridge Fund Payment Schedules.**

RESOLUTION: All payments were approved.

- (ii) Members received the Museum & Archives Payment Schedule totalling £113.80.

RESOLUTION: All payments were approved.

12.08.20 FINANCES & INVESTMENTS

- (i) Members received and considered the charity's accounts for the year ended 31st March 2020. A letter from the auditor is also included and Councillors are asked to pay particular attention to Items 2 & 3 within this letter; in which a post-balance sheet event highlighting Covid-19 has been inserted.

RESOLUTION: The accounts for the year end 31st March 2020 were approved

- (ii) Members received the Sandwich Guildhall Museum Statement of Accounts as at 31st May 2020.

RESOLUTION: This information was noted.

- (iii) Members received the Sandwich Guildhall Museum Statement of Accounts as at 31st May 2020.

RESOLUTION: This information was noted.

13.08.20 CONFIDENTIAL: CAUSEWAY TIP

- (i) Members were asked to authorise the Clerk to use the Council's seal, as Trustee of Sandwich Toll Bridge Fund, to execute:

- a) The Overage Deed for "Land to the south of A257 Sandwich Road, Ash, Canterbury, Kent CT3 2DA" (the Causeway Tip).
- b) HM Land Registry Transfer of whole of registered title(s) for "Land to the South of A257 Sandwich Road, Ash, Canterbury, Kent CT3 2DA"

It was recommended that this item be considered confidentially due to the private information of the buyer contained therein.

RESOLUTION: That the Town Clerk execute both documents with the Council Seal.

- (iii) Members received the Completion Statement for the sale of "Land at A257 at Sandwich Road, Ash, Canterbury, CT3 2DA". This land was originally purchased from Sandwich Borough Council's Public Works Fund and the Trustee's auditor has confirm that there are no restrictions on how these funds can be used by the Charity, it doesn't need to be ring-fenced. Once the funds are received the Finance Committee will be asked to consider the best short and long term uses.

RESOLUTION: To note this information.

14.08.20 MUSEUM & ARCHIVE COMMITTEE DATES

Members were asked to confirm the schedule of ordinary meetings of the Museum & Archive Committee for 2020/2021.

RESOLUTION: These will take place on the 17th September, 19th November, 11th February; at the conclusion of Sandwich Town Council's Planning Committee Meetings.

15.08.20 DATE AND TIME OF NEXT MEETING

28th September at the conclusion of the Sandwich Town Council meeting at 6pm.

Signed.....

Date.....