

**Minutes of the Advisory & Assets Management Committee of Sandwich Town Council held remotely on Monday 9<sup>th</sup> November 2020 at 6:15pm.**

The statutory requirements for meetings under the Local Government Act 1972 cannot be met during the current Coronavirus pandemic. As a result, s78 of the Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ('the 2020 Regulations') have come into force which enables the Town Council to hold meetings remotely.

**Present: Councillors: The Mayor, Cllr PG Graeme (in the chair)**

**HJ Bragg  
PI Carter  
Ms AE Fox  
J Franklin  
DR Friend  
K Heaven  
MJ Holloway  
WP Staple**

**Officer: Mrs A Hollobon-Baxter**

Cllr's Broun, Felton and Lintott were also in attendance to observe the meeting.

**01.11.20 APOLOGIES FOR ABSENCE**

No apologies were received.

**02.11.20 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

No declarations of interest were made.

**03.11.20 PUBLIC REQUESTS TO SPEAK**

There were no requests to speak.

**04.11.20 EVENTS ON THE FORECOURT**

- (i) Members considered a motion from Cllr Lintott regarding use of the Forecourt by commercial event organisers and permission for weekend events.

**RECOMMENDATION: A clear policy, including process, criteria and local content, be draft by Town Clerk on how the letting of the forecourt by the Town Clerk and Mayor will be agreed in future. The draft document to be placed before the next Advisory & Assets Committee meeting.**

- (ii) To consider a motion from a local business owner, who has suggested a collaborative approach for agreeing a policy for use of the Forecourt.

**RECOMMENDATION: Following the recommendation above in 4(i) the local business owner is to be contacted by the Town Clerk advising of the recommendation above and therefore thanked for their offer.**

**05.11.20 LEASED ASSETS**

Members considered a proposal from Cllr Fox that Councillors arrange to meet with the different Council/Trustee tenants (at St. Peters Day & Social Hall, The Drill Hall, The Empire Cinema, White Mill) to find out how these businesses are coping during the pandemic; perhaps two councillors per property is suggested. Councillors would then report back following these meetings to the Committee.

**RECOMMENDATION: Members approved this suggestion and Councillor's Fox, Friend, Franklin and Carter offered to progress this proposal. N.B. Other Councillors to be asked at the next Council meeting if they wish to assist also.**

06.11.20

**CONFIDENTIAL ITEMS**

(i) It was recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

**RESOLUTION: That members of the public and press be excluded for the following items of business.**

(ii) **FISHERGATE:**

a) Members considered a progress report from Mrs A Hollobon-Baxter, Project Manager, regarding the Fishergate and considered the recommendations contained therein. It was recommended that this item be considered confidentially due to the inclusion of business quotes within the document.

**RECOMMENDATION: Museum and Heritage Manager to ascertain if grant / funding can be sourced for this project and findings presented to full Council on 30<sup>th</sup> November 2020.**

b) Members consider a motion from Cllr Franklin that a grant be sought from Sandwich Toll Bridge Fund to cover the cost of work required at Fishergate, using the funds recently acquired from the sale of the Causeway Tip. A supporting note from Miss L Fidler, Town Clerk is included for reference. This item does not need to be considered confidentially; it was placed here within the agenda because it makes sense to consider with the above item (which is confidential).

**RECOMMENDATION: Members recommended utilising monies, whether grant or loan, from Sandwich Toll Bridge Fund, if monies cannot be located from elsewhere, and subject to Town Clerk advising that this is a charitable acceptable transaction.**

07.11.20

**DATE AND TIME OF NEXT MEETING**

Monday 11<sup>th</sup> January 2021 at 6pm to be held remotely.

Signed.....

Date.....