

Town and Cinque Port of Sandwich

Town Clerk's Office
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Sandwich
Kent
CT13 9AH



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Wednesday 23rd September 2020

Dear Councillor,

An **Ordinary Meeting** of Sandwich Town Council will be held online on **Monday 28th September 2020 at 6pm** at which your attendance is requested; the Meeting will take place remotely as dictated by "The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020".

The joining details for this meeting are:

Zoom Meeting

<https://us02web.zoom.us/j/83426478078?pwd=YnJJT25ZYVJBNTFZ4SWxBMElvd1M1QT09>

Meeting ID: 834 2647 8078

Passcode: 349962

AGENDA

1. MAYOR'S OPENING COMMENTS

LEGALLY REQUIRED BUSINESS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

4. MINUTES

- (i) To approve the Minutes of the Ordinary Meeting of Sandwich Town Council held on 24th August 2020.

Attach 1

- (ii) To approve the Minutes of the Extra-Ordinary Meeting of Sandwich Town Council held on 14th September 2020.

Attach 2

5. ADVISORY & ASSETS MANAGEMENT COMMITTEE

To approve the Minutes of the Advisory & Assets Management Committee Meeting, held on the 14th September 2020 and consider the Recommendations contained therein.

Attach 3

6. PLANNING COMMITTEE

To approve the Minutes of the Planning Committee Meeting, held on 17th September 2020 and note the resolutions. NB. This committee has delegated decision making powers in relation to planning matters, and so there are no Recommendations to approve.

Attach 4

7. FINANCE COMMITTEE

To approve the Minutes of the Finance Committee Meeting, held on 21st September 2020 and consider the Recommendations contained therein.

Attach 5

PUBLIC PARTICIPATION

8. PUBLIC REQUESTS TO SPEAK

A 15-minute session is set aside at this stage of the meeting to enable members of the public to speak. (Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Town Clerk prior to 9am on the Wednesday before the meeting).

9. REPORT OF DISTRICT COUNCILLORS ON MATTERS DIRECTLY RELATED TO SANDWICH

10. REPORT FROM CLLR S CHANDLER, KCC REPRESENTATIVE FOR SANDWICH

11. REPORT FROM MEMBER OF PARLIAMENT ON MATTERS DIRECTLY RELATED TO SANDWICH

URGENT MATTERS

None

NON-URGENT MATTERS

12. FINANCES

- (i) To receive and note the Sandwich Town Council Statement of Accounts as at 31st August 2020 (income & expenditure, budget, petty cash and forecasting / cashflow report).

Attach 6 (a-d)

13. PAYMENT SCHEDULES

- (i) To receive and note the mid-month payments that have been authorised by the Clerk to the Trustee and Project Manager for Sandwich Town Council, totalling £9,704.59

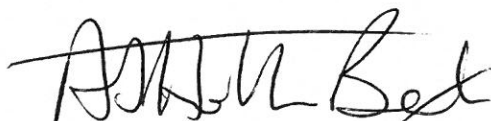
Attach 7

- (ii) To receive and approve the schedule of payments totalling £26,679.57

Attach 8

14. DATE OF NEXT MEETING

26th October 2020 at 6pm.



Mrs Amandajayne Hollobon-Baxter
Acting Town Clerk & Acting Clerk to Sandwich Toll Bridge Fun
Sandwich Town Council and Sandwich Toll Bridge Fund