

**Minutes of a meeting of the Sandwich Town Council Planning Committee held on 5<sup>th</sup> December 2019, in the Council Chamber, Guildhall, Sandwich, at 6pm.**

**Present:** Councillors: **JE Franklin (the Mayor, in the Chair)**  
**AK Heaven**  
**MJ Holloway**

**Non-voting Members:** **Mr J Hennessy**  
**Mr S Leith**

**Officer:** **Miss L Fidler**

**01.12.19 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs Carter, Friend, Lintott and Miss M Beardmore (Chamber of Commerce commitment) and Cllr Ms Felton (family commitment)

**02.12.19 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

There were no declarations of interest.

**03.12.19 PUBLIC RIGHT TO SPEAK**

No requests to speak were received.

**04.12.19 PLANNING APPLICATIONS**

**(i)** 19/01380 | Prior approval under Part 18, Class A for the erection of a new footbridge and walkway | Sandwich Railway Station Delfside Sandwich CT13 9JR

**RESOLUTION: To support this application.**

**(ii)** 19/01349 | Front elevation: replace 1st floor obscure glazing within central window. Remove SVP. Rear elevation: replace ground floor dining room window with French doors. Insert SVP. Internal works include: Replace floor joists and raise floor level to dining room. Remove load bearing wall between kitchen & dining room. Joists and sole plate replaced, and insulation inserted within lounge. Remove first floor door, partition and bathroom to form enlarged landing. Insert partition to divide rear 1st floor bedroom to create en-suite and separate bathroom. Insert a new opening between the front 1st floor bedroom and new en-suite. Insert partition and door to rear 1st floor bedroom to form lobby. | 49 New Street Sandwich CT13 9BB

**RESOLUTION: To raise no objections and support the proposed improvements.**

**(iii)** 19/01375 | Insertion of new front door and change existing door to window on west elevation | The Oast Moat Sole Sandwich CT13 9AU

**RESOLUTION: To raise no objections.**

**(iv)** 19/01376 | Front elevation Insert new entrance door. Remove & insert new RWP. Remove existing entrance door & form ground floor window. Internal works include to remove & insert new partitions to form entrance hall. Infill internal door opening to form study. | The Oast Moat Sole Sandwich CT13 9AU

**RESOLUTION: To raise no objections.**

**05.12.19 PLANNING CORRESPONDENCE**

Members considered if a response is required to the “Ash Parish Council Draft Neighbourhood Development Plan [NDP] – Regulation 14 Consultation”.

**RESOLUTION: This matter will be deferred to the Council meeting of 16<sup>th</sup> December for the following actions:**

- (i) Full Council to consider the impact on Sandwich of the Plan for Ash Parish.**
- (ii) Sandwich Town Council to consider whether a Neighbourhood Development Plan for Sandwich should also be undertaken.**

**06.12.19 PLANNING DECISIONS**

The following planning decisions were reported:

- (i)** 19/01168 | T1 - Cut leaf Beech - reduce canopy overhanging Strand Cottage by 3 metres back to boundary line T2 - Yew - crown reduce by 2 metres | Haven House 29 Harnet Street Sandwich CT13 9ES | Granted Permission
- (ii)** 19/01192 | 462Change of use to physiotherapy clinic and gymnasium, replace existing corrugated roof with slate, access ramp to front elevation, 8no. rooflights and internal alterations (amended description) | Hercules Wine Warehouse Moat Sole Sandwich CT13 9AU | Granted Permission
- (iii)** CON/19/00587/A | 3 - Materials | Agricultural Building At Richborough Farm Richborough Road Richborough Sandwich CT13 9JH | Condition Approved
- (iv)** 19/01167 | Erection of front porch, side extension, insertion of window to first floor south elevation, formation of vehicular access and parking | Ardelma Ash Road Sandwich CT13 9JA | Granted Permission

**07.12.19 DATE AND TIME OF NEXT MEETING**

5<sup>th</sup> December 2019 at 6pm in the Council Chamber Guildhall.

**Summary of actions from Planning Committee Meeting of 5<sup>th</sup> December 2019:**

Minutes	Action	Member/Officer to complete	Update/record of completion
04.12.19	Planning decisions to be reported to DDC	LF	06/12/19
05.12.19	Ash Neighbourhood Development Plan to be considered by full Council on 16 <sup>th</sup> December.	LF	Included on agenda for 16/12/19