

**Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held Monday 28<sup>th</sup> October 2019, in the Council Chamber, Guildhall, Sandwich at the conclusion of the Town Council Meeting.**

**Present:**       **Councillors: The Mayor, Cllr Franklin (in the chair)**  
                          HJ Bragg  
                          T Broun  
                          Ms D Carter  
                          P Carter  
                          Ms AC Felton  
                          Ms AE Fox  
                          DR Friend  
                          PG Graeme  
                          AK Heaven  
                          MJ Holloway  
                          MJ Lintott  
                          HW Sampson  
                          Ms DLR Sivrikaya  
                          WP Staple  
                          D Wood

**Officer:**       **Miss L Fidler (Minutes)**

**06.10.19        APOLOGIES FOR ABSENCE**

No apologies were received.

**07.10.19        DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

There were no declarations of interest.

**08.10.19        MINUTES**

The minutes of the Ordinary Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund held on 30<sup>th</sup> September 2019 were received and considered.

**RESOLUTION: The Minutes were approved as accurate and signed.**

**09.10.19        MUSEUM & ARCHIVE COMMITTEE**

The minutes of the Museum & Archive Committee meeting held on 8<sup>th</sup> October 2019 were received and considered.

**RESOLUTION: The Minutes were approved as accurate and signed, and the following Recommendations were approved by resolution:**

**(i)        Mayor & Councillors to contribute to a thank you gift for Museum Curator to mark his resignation.**

**(ii)       Council to support the proposed internship.**

Other recommendations in relation to funding for the internship were no longer required as outside funding has been secured; congratulations were given to Miss Beardmore for her successful grant applications.

**10.10.19        PAYMENT SCHEDULES**

The Sandwich Toll Bridge Fund Payment Schedule, totalling £4,118.96 was received for authorisation.

**RESOLUTION: All payments were approved, and the Payment Schedule was signed.**

The Museum & Archives Payment Schedule, totalling £665.45 was received for authorisation.

**RESOLUTION: All payments were approved, and the Payment Schedule was signed.**

**11.10.19 FINANCE**

(i) Councillors received the Sandwich Toll Bridge Fund Statement of Accounts as at 30<sup>th</sup> October 2019.

**RESOLUTION: This information was noted.**

(ii) Councillors received the Sandwich Guildhall Museum Statement of Accounts as at 30<sup>th</sup> October 2019.

**RESOLUTION: This information was noted.**

(iii) Councillors received a report from Mrs K Palmer, Responsible Finance Officer, regarding the Guildhall's electricity contract, which is due for renewal.

**RESOLUTION: That the 1 Year Fixed Green contract with Opus Energy be approved.**

**12.10.19 BECKET 2020**

Councillors received a written report from Miss M Beardmore, Museum & Heritage Manager, regarding Becket 2020 commemorative events.

**RESOLUTION: This report was noted and the planned activities were supported.**

**13.10.19 DATE AND TIME OF NEXT MEETING**

Monday 25<sup>th</sup> November 2019 after the Ordinary Meeting of Sandwich Town Council at 6pm in the Council Chamber Guildhall.

Signed.....

Date.....