

Sandwich Town Council - Payment Schedule 2019/20 @ 25th November 2019

Date of Meeting	Pmt No.	Date of invoice	Payee	Description	Budget Heading	Net	Vat	Total
25/11/2019	294	25/10/2019	Curd & Cure	Kent Crisps to be sold in the Visitor Information Centre	S144 Tourism	£54.00	£10.80	£64.80
25/11/2019	295	18/10/2019	Chubb Fire & Security Ltd	Service of Fire Alarm	Repairs & Maintenance (GH)	£269.35	£53.87	£323.22
25/11/2019	296	19/10/2019	Kent County Council	Cleaning Stock	Cleaning Stock	£24.15	£4.83	£28.98
25/11/2019	296	19/10/2019	Kent County Council	Stationary	Office Expenses	£42.60	£8.52	£51.12
25/11/2019	296	30/10/2019	Kent County Council	Photocopier charges 27/07/2019 - 25/10/2019	Photocopier	£300.52	£60.10	£360.62
25/11/2019	296	05/11/2019	Kent County Council	Cleaning Stock	Cleaning Stock	£10.20	£2.04	£12.24
25/11/2019	296	05/11/2019	Kent County Council	Stationary	Office Expenses	£11.65	£2.33	£13.98
25/11/2019	296	15/11/2019	Kent County Council	Stationary	Office Expenses	£43.60	£8.72	£52.32
25/11/2019	296	15/11/2019	Kent County Council	Cleaning Stock	Cleaning Stock	£44.75	£8.95	£53.70
25/11/2019	297	29/10/2019	Global Cleaning Supplies	Cleaning Stock	Cleaning Stock	£67.00	£13.40	£80.40
25/11/2019	298	01/11/2019	M Duda	Window Cleaning - Guildhall	Repairs & Maintenance (GH)	£344.65	£0.00	£344.65
25/11/2019	299	03/11/2019	Total Gas & Power	Gas Charges - Guildhall 30/09/19 - 31/10/19	Heating, Lighting, Water & Rates (GH)	£1,196.29	£239.25	£1,435.54
25/11/2019	300	01/11/2019	Sota Solutions Ltd	Guildhall Wi-Fi - November 2019	Guildhall Wi-Fi (GH)	£310.50	£62.10	£372.60
25/11/2019	300	01/11/2019	Sota Solutions Ltd	Guildhall Wi-Fi - November 2019	Guildhall Wi-Fi (GH)	£13.38	£2.68	£16.06
25/11/2019	301	31/10/2019	K Laundry Limited	Laundry Services - Guildhall	Repairs & Maintenance (GH)	£32.70	£6.55	£39.25
25/11/2019	302	01/11/2019	J Thompson	Fencing work repairs at Monks Wall Nature Reserve	Monks Wall Nature Reserve	£275.00	£0.00	£275.00
25/11/2019	302	01/11/2019	J Thompson	Fencing work repairs at Monks Wall Nature Reserve	Monks Wall Nature Reserve	£700.00	£0.00	£700.00
25/11/2019	303	09/10/2019	Training Highway	PA System for Guildhall	IT Expenses (incl Website) (GH)	£830.00	£0.00	£830.00
25/11/2019	304	31/10/2019	Outstanding Map Distributors Ltd	Maps for Visitor Information Centre	S144 Tourism	£168.60	£0.00	£168.60
25/11/2019	305	05/11/2019	British Gas Services (Commercial) Limited	Electricity - Guildhall (October 2019)	Heating, Lighting, Water & Rates (GH)	£574.14	£124.82	£698.96
25/11/2019	306	19/09/2019	C.E.F. (Sandwich)	Light bulbs for Guildhall	Repairs & Maintenance (GH)	£11.94	£2.39	£14.33
25/11/2019	307	05/11/2019	Business Stream	Water Charges - Quay Public Conveniences	Quay & Cattle Market Toilets (Incl. Salaries)	£542.70	£0.00	£542.70
25/11/2019	308	28/10/2019	Dover District Council	Election Costs - May 2019	Election & New Councillor Training	£3,936.97	£0.00	£3,936.97
25/11/2019	309	01/11/2019	Mayor of Deal's Civic Charity	Mayor and Mayoress to attend Deal's Charity Christmas Cocktail Party	Mayor's Expenses	£30.00	£0.00	£30.00
25/11/2019	310	31/10/2019	Viridor Waste Management Limited	Recycling Service - October 2019	Office Expenses	£51.20	£10.24	£61.44
25/11/2019	310	31/10/2019	Viridor Waste Management Limited	Recycling Service - October 2019	Repairs & Maintenance (GH)	£58.32	£11.66	£69.98
25/11/2019	311	31/10/2019	Phoenix Link UK Limited	Phone call charges - October 2019	S144 Tourism	£63.58	£12.71	£76.29
25/11/2019	311	31/10/2019	Phoenix Link UK Limited	Phone call charges - October 2019	Office Expenses	£63.58	£12.72	£76.30
25/11/2019	311	31/10/2019	Phoenix Link UK Limited	Phone call charges - October 2019	Office Expenses (incl telephone) (GH)	£63.58	£12.72	£76.30
25/11/2019	312	06/11/2019	Amazon Payments UK Limited	Mens Safety Boots for Full-Time Caretaker	Health & Safety Provisions (GH)	£23.28	£4.66	£27.94
25/11/2019	313	06/11/2019	S. Christy	Repair chairs in the Council Chamber	Repairs & Maintenance (GH)	£320.00	£0.00	£320.00
25/11/2019	314	09/11/2019	Westwood Catering Limited	Catering for Remembrance Sunday	Mayor's Hospitality	£420.00	£0.00	£420.00
25/11/2019	315	14/11/2019	The Strand Wine Co	Wine for Remembrance Sunday	Mayor's Hospitality	£40.00	£8.00	£48.00
25/11/2019	316	15/11/2019	Town Sergeant / Head Caretaker	Reimbursement for apple juice for Remembrance Sunday	Mayor's Hospitality	£2.00	£0.00	£2.00
25/11/2019	316	15/11/2019	Town Sergeant / Head Caretaker	Reimbursement for toilet seats for the Guildhall	Repairs & Maintenance (GH)	£67.90	£0.00	£67.90
25/11/2019	316	15/11/2019	Town Sergeant / Head Caretaker	Reimbursement for milk and tea bags	Office Expenses (incl telephone) (GH)	£9.70	£0.00	£9.70
25/11/2019	316	15/11/2019	Town Sergeant / Head Caretaker	Reimbursement for Mayoral Mileage	Mayor's Travel	£63.90	£0.00	£63.90
25/11/2019	317	15/11/2019	Part-time Caretaker	Reimbursement for Mileage re Fishergate rubbish clearance	Officers Travel & Parking Expenses	£3.15	£0.00	£3.15
25/11/2019	318	14/11/2019	Full Time Caretaker	Reimbursement for purchase of milk	Office Expenses (incl telephone) (GH)	£1.50	£0.00	£1.50
25/11/2019	318	14/11/2019	Full Time Caretaker	Reimbursement for mileage re Agenda delivery	Officers Travel & Parking Expenses	£3.78	£0.00	£3.78
25/11/2019	319	14/11/2019	Mr A Beal	Hours Worked	Guildhall Admin and Caretaker Salaries (GH)	£45.00	£0.00	£45.00
25/11/2019	320	24/10/2019	EDF Energy Customers Ltd	Electricity - Quay Conveniences 12/07/19 - 11/10/19	Quay & Cattle Market Toilets (incl. Salaries)	£240.43	£12.02	£252.45
25/11/2019	321	13/11/2019	Business Stream	Water Charges - Guildhall	Heating, Lighting, Water & Rates (GH)	£631.48	£0.00	£631.48
25/11/2019	322	13/11/2019	Stand Fast	Maintenance and Monitoring of Burglar Alarm - 01/12/19 - 30/11/20	Repairs & Maintenance (GH)	£160.50	£32.10	£192.60
25/11/2019	323	19/11/2019	Capita Business Services	Mayors Attendant and Uniform salary costs - October2019	Mayor's Attendant & Uniform	£717.69	£0.00	£717.69

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25/11/2019	323	19/11/2019	Capita Business Services	Sandwich Town Council Administration salary costs - October 2019	Town Clerk & Office Staff	£6,728.16	£0.00	£6,728.16
25/11/2019	323	19/11/2019	Capita Business Services	Quay and Cattle Market Convenience salary costs - October 2019	Quay & Cattle Market Toilets (Incl. Salaries)	£1,502.44	£0.00	£1,502.44
25/11/2019	323	19/11/2019	Capita Business Services	Visitor Information Centre salary costs - October 2019	S144 Tourism	£1,260.97	£0.00	£1,260.97
25/11/2019	323	19/11/2019	Capita Business Services	10% STC Contribution to Caretaking Staff - October 2019	Contribution to Caretaking Staff	£583.79	£0.00	£583.79
25/11/2019	323	19/11/2019	Capita Business Services	Guildhall Caretaking and Admin salaries - October 2019	Guildhall Admin and Caretaker Salaries (GH)	£12,249.60	£0.00	£12,249.60
25/11/2019	323	19/11/2019	Capita Business Services	Visitor Information Staff - (Guildhall roomhire / weddings element) salaries - October 2019	Visitor Information Staff (GH)	£1,091.45	£0.00	£1,091.45
25/11/2019	324	01/11/2019	Peninsula Business Services Ltd	HR Services - November 2019	Peninsula Business & Capita	£112.00	£22.40	£134.40
25/11/2019	325	01/11/2019	Training Highway	IT Support - November 2019	IT Expenses (incl Website) (STC)	£81.90	£0.00	£81.90
25/11/2019	325	01/11/2019	Training Highway	IT Support - November 2019	IT Expenses (incl Website) (GH)	£81.90	£0.00	£81.90
25/11/2019	326	24/10/2019	KCS Professional Services	Photocopier Rental Charges 26/10/19 - 25/01/19	Photocopier	£194.26	£38.85	£233.11
25/11/2019	327	09/11/2019	Kent County Council	Ladies tabard for Guildhall Cleaner	Health & Safety Provisions (GH)	£9.10	£1.82	£10.92
25/11/2019	328	10/10/2019	Museum Account	Recharge for 50% of cost of iPad Wi-Fi 32GB for Chairman to Apple Distribution International	IT Expenses (incl Website) (STC)	£145.42	£29.09	£174.51
25/11/2019	329	20/11/2019	Mr M J Robinson	Bugler for Remembrance Sunday and Battle of Britain Commemoration	Mayor's Hospitality	£50.00	£0.00	£50.00

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