

**Minutes of a meeting of the Sandwich Toll Bridge Fund Assets Management Committee held on 16<sup>th</sup> September 2019, in the Council Chamber, Guildhall, Sandwich, at 6.45pm**

**Present:**        **JE Franklin (The Mayor, in the chair)**  
                  **HJ Bragg**  
                  **AC Broun**  
                  **D Carter**  
                  **AC Felton**  
                  **AE Fox**  
                  **MJ Holloway**  
                  **WP Staple**

**Officer:**        **Miss L. Fidler (Minutes)**  
                  **Ms A Hollobon-Baxter**

**Cllrs DR Friend, PG Graeme and MJ Lintott were also in attendance to observe the meeting.**

**10.09.19        APOLOGIES FOR ABSENCE**  
                  No apologies were received from Cllr Heaven.

**11.09.19        DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**  
                  No declarations of disclosable pecuniary interests or other significant interests were made.

**12.09.19        CONFIDENTIAL ITEM: CAUSEWAY TIP**  
                  Councillors received and considered an email chain dated 2<sup>nd</sup> September 2019 between the Clerk, Catherine Wolstencroft (Senior Associate at Furley Page Solicitors), Neil Boswell (Chartered Surveyor at The Property Agent) and Mark Chandler (land agent at Finns) regarding disposal of the Causeway Tip at auction, which was previously approved by the Trustee in April [as per Minute 21.04.19]. Mr Chandler has reported that it should be possible for the site to go to auction in late October. It was recommended that this item be considered confidentially due to the mention of a private business that may be interested in acquiring the site within this correspondence.  
**RESOLUTION: A second opinion/valuation will be sought for the disposal of this land before the matter progresses; confidentiality will be stressed.**

**13.09.19        INSPECTION OF PROPERTIES**  
                  The Committee considered how the inspection of assets would be undertaken.  
**RECOMMENDATION: All Committee Members will be invited to attend each asset as a group, a schedule of visits will be arranged.**

**14.09.19        DATE AND TIME OF NEXT MEETING**  
                  Monday 21<sup>st</sup> October 2019 at 6pm in the Council Chamber Guildhall at the conclusion of the Sandwich Town Council Assets Management Committee Meeting at 6pm.

**Summary of Actions:**

<b>Minutes</b>	<b>Action</b>	<b>Member/Officer to complete</b>	<b>Update/record of completion</b>
12.09.19	A second opinion/valuation will be sought for the disposal of the Causeway Tip	LF	
13.09.19	Schedule of visits to property/land to be arranged.	JF/LF/AHB	

DRAFT