

**Minutes of the meeting of the Sandwich Toll Bridge Fund Finance Committee, held on 17<sup>th</sup> December 2019 at the Guildhall, at 6pm, at the conclusion of the Sandwich Town Council Finance Committee meeting.**

**Present: Councillors: The Mayor, Cllr JE Franklin (in the Chair)**  
**MJ Holloway**  
**HJ Bragg**  
**AC Broun**  
**D Carter**  
**PG Graeme**  
**MJ Holloway**  
**WP Staple**

**Cllrs DR Friend and Mrs A Fox were also in attendance**

**Officer: Mrs K Palmer**

**17.12.19 APOLOGIES**

No apologies were received from Cllr Wood.

**18.12.19 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

There were no declarations of interest.

**19.12.19 CONFIDENTIAL: FINANCIAL YEAR 2020/21**

Councillors received and discussed a draft budget spreadsheet and report for the 2020/21 financial year based upon continued activities and new projects that Mrs K Palmer has been informed about.

**RECOMMENDATION: That the budget be revised, based on the Sandwich Town Council precept recommendation for 2020/21, specifically the Service Level Agreement and Investment Draw-down budgets to be reduced.**

**20.12.19 GRANT APPLICATION 2020/21**

Members considered the following grant application:

(i) Phoenix Centre: a grant of £5,150 towards the running of the Youth Centre during 2020/21.

**RECOMMENDATION: That the decision is deferred to a future meeting, pending a visit to the Phoenix Centre and a meeting with Mr P Scott.**

**21.12.19 DATE OF NEXT MEETING**

The next meeting is 23<sup>rd</sup> March 2020 at 6pm in the Council Chamber, Guildhall.

**Summary of Actions:**

<b>Minutes</b>	<b>Action</b>	<b>Member/Officer to complete</b>	<b>Update/record of completion</b>
03.12.19	<b>Responsible Finance Officer to make changes to the Service Level Agreement and Draw-Down from Investment budgets before presenting the revised draft budget to an Extraordinary Meeting in January 2020.</b>	KP	
04.12.19	<b>That Councillors are to visit the Phoenix Centre and meet with Mr P Scott.</b>	It is to be decided which Councillors will visit.	

DRAFT