



Sandwich Toll Bridge Fund

Wednesday 20th March 2019

Dear Councillor,

There will be a Meeting of the Council as Trustee of Sandwich Toll Bridge Fund in the Council Chamber at Guildhall, at the conclusion of the Ordinary Meeting of Sandwich Town Council, on **Monday 25th March 2019** at which your attendance is requested.

Business

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

To approve the Minutes of the Meeting of the Trustees held on 25th February 2019 and to consider any matters arising from those minutes not covered elsewhere on this agenda.

Attach 1

4. FINANCE COMMITTEE & GRANTS

(i) To approve the Minutes of the Finance Committee Meeting, held on 18th March 2019 and consider the Recommendations contained therein.

Attach 2

(ii) To consider a grant application form from the Folk & Ale Festival Committee, in which £1,000 is sought for the event in July 2019.

Attach 3

(iii) To consider a grant application form from the Sandwich Festival Committee, in which £1,500 is sought to support the event in August 2019.

Attach 4

If the Recommendations by the Finance Committee are Resolved there will be £3,140 remaining in the STBF Grants Budget from which consider payment to the Folk & Ale Festival Committee and Sandwich Festival Committee.

5. ADVISORY COMMITTEE

To approve the Minutes of the Advisory Committee Meeting, held on 19th March 2019 and consider the Recommendations contained therein.

Attach 5

6. PAYMENT SCHEDULES

(i) To approve the Sandwich Toll Bridge Fund Payment Schedule.

Attach 6

(ii) To approve the Museum & Archives Payment Schedule.

Attach 7

7. FINANCE

(i) To receive the Sandwich Toll Bridge Fund Statement of Accounts as at 28th February 2019.

Attach 8

(ii) To receive the Sandwich Guildhall Museum Statement of Accounts as at 31st January 2019.

Attach 9

(iii) To receive confirmation from the Cllr Veronica Liote, the Mayor, that the account balances given in the above statements match the corresponding Natwest bank statements.

8. CONFIDENTIAL REPORT

(i) To receive and consider a HR report from Ms A Hollobon-Baxter, HR Manager. Ms A Hollobon-Baxter will be present to answer any questions.

Enclosure 1 (previously circulated with Council agenda pack)

(ii) To receive a monthly progress report from Miss M Beardmore on the "Guildhall Project". This report is confidential due to information about a user of the Guildhall.

Enclosure 2 (previously circulated with Council agenda pack)

(iii) To receive a report from Miss L Fidler, Town Clerk, with information relating to the Guildhall Transfer and termination of the Sandwich Agreement.

Enclosure 3 (previously circulated with Council agenda pack)

9. DATE AND TIME OF NEXT MEETING

Monday 29th April 2019, at 7pm, in the Council Chamber, Guildhall (**Ordinary Meeting**).



Miss Laura Fidler

Town Clerk & Clerk to Sandwich Toll Bridge Fund