Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund, held on Monday 30th April 2018 in the Council Chamber, Guildhall, Sandwich

Present: Councillors: The Mayor, Cllr Graeme (in the chair)

HJ Bragg RA Daw PI Carter D Friend JEM Gisbey MJ Holloway Ms V Liote MW Moorhouse Ms O'Donoghue JO Sneller JJ Watts DMA Wood

Officer: A Hollobon-Baxter

10.04.18 APOLOGIES

Apologies were received and accepted from Cllrs Felton and Franklin.

11.04.18 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

None were declared.

12.04.18 MINUTES

(i) To approve the Minutes of the Meeting of the Trustees held on 26th March 2018 and to consider any matters arising from those minutes not covered elsewhere on this agenda.

RESOLUTION: The Minutes were proposed by Cllr Carter and seconded by Cllr Friend as approved and therefore signed.

(ii) To approve the Minutes of the Meeting of the Trustees held on 9th April 2018 and to consider any matters arising from those minutes not covered elsewhere on this agenda.

RESOLUTION: The Minutes were proposed by Cllr Carter and seconded by Cllr Friend as approved and therefore signed.

13.04.18 PAYMENT SCHEDULES

(i) To approve the Sandwich Toll Bridge Fund Payment Schedule.

RESOLUTION: The Minutes were approved as accurate and signed.

(ii) To approve the Museum & Archives Payment Schedule.

RESOLUTION: The Minutes were approved as accurate and signed.

14.04.18 FINANCE

(i) To receive the Sandwich Toll Bridge Fund Statement of Accounts as at 31st March 2018.

RESOLUTION: Noted

(ii) To receive the Sandwich Guildhall Museum Statement of Accounts as at 31st March 2018

RESOLUTION: Noted

15.04.18 ASSET MANAGEMENT

To receive and consider the following information from Quilter Cheviot:

(i) Monthly investment report for the month ending 31st March 2018.

RESOLUTION: Noted and agreed.

16.04.18 CONFIDENTIAL REPORT

(i) To receive, consider and note HR report from Acting Town Clerk.

Cllr Holloway questioned toil which was due to recent mayoral events.

Cllr Dunay's leave of absence to be left with The Mayor.

RESOLUTION: Noted.

(ii) To adopt Dakota Blue's recommendations following receipt of costings relating to same from Acting Town Clerk and for The Mayor to urgently undertake a Councillor Skills audit.

Cllr O'Donoghue ascertained from Dakota Blue that promoting without advertising was acceptable. Cllr Friend proposed acceptance of recommendations together with a skills audit for all Councillors to ascertain an HR Councillor and correct Councillors for Committees.

RESOLUTION: Cllr Friend proposed acceptance of recommendations together with a skills audit for all Councillors to ascertain an HR Councillor and correct Councillors for Committee, seconded by Cllr Liote. Agreed.

(iii) To receive proposal in relation to CCF bid

DDC have asked STC to match fund if CCF bid is successful. A number of suggestions were made being that the Toll Bridge Fund lend STC monies which could be repaid over number of years or some monies from Toll Bridge Fund and some from precept. After discussion it was proposed by Cllr Friend that STC pledge in principle with final details to be discussed in October in readiness for budgets for 2019/20.

RESOLUTION: Proposed by Cllr Friend that STC pledge in principle with final details to be discussed in October in readiness for budgets for 2019/20. Cllr Bragg seconded. Agreed.

17.04.18 DATE AND TIME OF NEXT MEETING

Monday 30th April 2018, following the Ordinary meeting of the Town Council, in the Council Chamber.