

Minutes of the meeting of the Sandwich Toll Bridge Fund Finance Committee, held on 7th December 2017 at the Guildhall, following the meeting of Sandwich Town Council Finance Committee.

**Present: Councillors: The Mayor, Cllr Graeme (in the Chair)
D Friend
JO Sneller**

**Officers: Mrs K Palmer
Ms A Baxter**

01.12.17 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Liote and Cllr Bragg who were on holiday, Cllr Moorhouse, who was unwell, and Cllr Wood and Cllr Carter who were attending other meetings.

02.12.17 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS.

Cllr Friend declared an interest, being related to the founder of the Talk it Out organisation.

03.12.17 GRANT APPLICATIONS 2017/18

Members considered and made recommendations regarding the following grant application:

(i) Talk it Out: To consider a request from Talk it Out (Sandwich branch) for ongoing free use of the Guildhall meeting room.

RECOMMENDATION: That free room hire should be granted.

04.12.17 BUDGET 2018/19

(i) Members received a draft budget for the 2018/19 financial year and considered what amendments and recommendations need to be made prior to consideration by the full Council.

RECOMMENDATION:

(a) That the attached budget be approved.

(ii) Members were asked to consider if/what pay increment the staff will be awarded in the 2018/19 year.

RECOMMENDATION: Staff should be awarded a 2% payrise for the 2018/19 financial year.

(iii) Members considered a report by Mrs Karen Palmer, Acting Responsible Finance Officer, regarding the 2018/19 increase in minimum wage and possible implications of this.

RECOMMENDATION: That an hourly rate of £8.13 should be applied to the Public Convenience Staff, the Tourist Information Assistants and the Guildhall Cleaner.

05.12.17 DATE OF NEXT MEETING

Monday 11th December 2017 at 6pm in the Council Chamber/Mayor's Parlour at Guildhall.