

Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund, held on Monday 23rd May 2016 in the Council Chamber, Guildhall, Sandwich

Present: **Councillors:** **The Mayor, Cllr Graeme (in the chair)**
HJ Bragg
PI Carter
RA Daw
JE Franklin
MJ Holloway
Mrs VA Lioté
Ms L O'Donoghue
JO Sneller
CL Trim
JJ Watts
DMA Wood

Officer: **Miss L Fidler**

05.05.16 APOLOGIES

Apologies were received and accepted from Cllrs Mrs Dunay and Gisbey (holiday), Cllr Moorhouse (personal commitment) and Cllr Trussler (ill health).

06.05.16 DECLARATIONS OF INTEREST

There were no declarations of interest.

07.05.16 MINUTES

The Minutes of the Meeting of the Trustee held on 25th April 2016 were received, approved as accurate and signed. There were no matters resulting therefrom not covered elsewhere on the agenda.

08.05.16 MINUTES: FINANCE COMMITTEE

The Minutes of the Extraordinary Finance Committee meeting, held on 3rd May 2016, were received, approved as accurate and signed. The Recommendations contained therein were considered.

RESOLUTIONS: That the following recommendations of the Finance Committee be approved:

(i) That a grant of £775.00 be made to Sandwich Community Lights Association for the Christmas Lights in 2016.

(ii) That a grant of £2,500 be awarded to Sandwich Festival Committee.

09.05.16 PAYMENT SCHEDULES

(i) The Sandwich Toll Bridge Fund Payment Schedule, totalling £30,469.02, was received, approved and signed.

(ii) The Museum & Archives Payment Schedule, totalling £755.72, was received, approved and signed.

10.05.16 FINANCE

(i) Members received the Sandwich Toll Bridge Fund Statement of Accounts as at 30th April 2016.

RESOLUTION: That this information be noted.

(ii) Members received the Sandwich Guildhall Museum Statement of Accounts as at 30th April 2016.

RESOLUTION: That this information be noted.

11.05.16 GUILDHALL FORECOURT

Members considered a proposal from the Sandwich Tourism Initiative Community Interest Company to run a seasonal ice cream kiosk on the Guildhall Forecourt.

RESOLUTION: A portable ice cream kiosk is welcome on the Forecourt, as long as the CIC abides by the appropriate contract. It was confirmed that permanent/semi-permanent structures on the Forecourt are not desirable or permitted.

12.05.16 GUILDHALL ROOM HIRE

Members considered a request from Mrs Tracey Ward, Chief Officer (Finance) – Age Concern Sandwich, for a reduction or 100% contribution towards hall hire costs for a Dementia Awareness Day event at the Guildhall on Saturday 21st May 2016.

RESOLUTION: No charge will be made for this event as it was co-hosted by Sandwich Toll Bridge Fund.

13.05.16 ASSET MANAGEMENT

Members received and considered the following information from Quilter Cheviot:

(i) Letter dated 21st April 2016 and contract note regarding the sale of a holding of SAB Miller.

RESOLUTION: That this information be noted.

(ii) Letter dated 28th April 2016 and contract notes regarding sale or reduction of the following holdings:

- Reckitt Benckiser Group
- Unilever
- United Utilities Group
- Standard Chartered
- Aptus Global Financials

And purchase of the following holdings:

- National Grid
- Legal & General Index Linked Gilt Trust
- SVS Fund Administration Church House

Accompanied by supplementary information regarding the prices originally paid for shares in the sold or reduced holdings.

RESOLUTION: That this information be noted.

(iii) Letter dated 16th May 2016 and monthly investment report for the period ending 30th April 2016.

RESOLUTION: This information was noted.

14.05.16 CONFIDENTIAL ITEM

Members received and considered a report by the Honorary Curator, Linda Elliott, regarding an artefact currently in the Guildhall Museum & Archive collection.

RESOLUTION: That the artefact in question should be collected by and loaned to Dover Castle Museum, after which the appropriate authorities will be notified.

15.05.16 DATE AND TIME OF NEXT MEETING

Monday 27th June 2016, following the **Ordinary** meeting of the Town Council, in the Council Chamber.