

**Minutes of a Meeting of the Trustee of Sandwich Toll Bridge Fund, held on Monday 4<sup>th</sup> August 2014, in the Council Chamber, Guildhall, Sandwich.**

**Present: Councillors: The Mayor (in the Chair)**

**HJ Bragg  
PI Carter  
RA Daw  
Mrs S Laslett  
Mrs V Liote  
MW Moorhouse  
Mrs M Russell  
JP Scollard  
BA Scott  
JO Sneller  
MB Trussler  
JJ Watts**

**Officer: Miss L. Fidler**

**01.08.14 APOLOGIES**

Apologies were received and accepted from Cllrs Butcher and Mrs Dunay.

**02.08.14 DECLARATIONS OF INTEREST**

There were no declarations of private or prejudicial interest.

**03.08.14 PAYMENT SCHEDULES**

Members considered the Sandwich Toll Bridge Fund Payment Schedule, dated 4<sup>th</sup> August 2014.

**RESOLUTION: Payments totalling £3,529.90 were approved.**

**04.08.14 POLICY & PROCEDURES**

Members considered the following information:

- (i) An email from Cllr Mrs Laslett regarding various procedural matters.
- (ii) A recommendation from Cllr Wood that either all trustees are members of the committees or the committees are disbanded and all decisions are made at normal meetings, in order to ensure that all members are part of the decision making process. Cllr Mrs Laslett has also expanded on this point in an email of 29<sup>th</sup> July 2014.
- (iii) A draft Statement of Principle, Standing Orders and Financial Regulations.

Various issues regarding the governance of the Charity were discussed at length, including:

- The role of the Charity Commission;
- The level of grants that are awarded each year;
- The conflicts that can occur when the Council manages a Charity;
- The composition/duality of committees;
- The high running costs of the Guildhall;
- Giving the general public more input into the management of the Charity;
- The affect of low interest rates on the availability of fund for grants;
- The numerous local organisations that have benefited from the Charity;
- The procedure for choosing committee members (currently the Mayor puts forward a proposal and this is voted on by the members).

The following motions were put forward but were rejected by vote:

- (i) All the Committees should be disbanded. Cllrs Carter & Scollard abstained from voting.
- (ii) All Councillors should be on the Finance Committee.
- (iii) The Committee of the Council/Charity should have different members. It was AGREED that the Council/Charity Committees do not have to have the same members.
- (iv) If any Councillor fails to get a space on their preferred Committee the Mayor should provide them with a reason.

**RESOLUTIONS:**

- (i) There will be an annual public meeting of the Charity.**
- (ii) The Statement of Principle was accepted with minor amendments.**
- (iii) The Standing Orders were accepted with minor amendments.**
- (iv) The Financial Regulations were accepted.**

**05.08.15          DATE AND TIME OF NEXT MEETING**

Monday 18<sup>th</sup> August 2014, following the meeting of the Town Council, in the Council Chamber.

DRAFT