Minutes of a Meeting of the Sandwich Toll Bridge Halls Committee, held on Monday 3 February 2014, in the Mayor's Parlour, Guildhall, Sandwich at 6.00pm.

Present: **Councillors:** **The Mayor (in the Chair)**
JO Sneller
DMA Wood

Officer: **Miss L Fidler**

01.02.14 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Mrs Russell and Watts who were unwell, Cllr Trussler who had another engagement and Cllr Graeme who had a family commitment. After the meeting Cllr Carter provided his apologies; he had been unable to attend due to a traffic jam.

02.02.13 DECLARATION OF INTEREST

No private interests were declared.

03.02.13 GUILDHALL ROOMS

Members considered the following information:

(i) The current hall hire and ceremony charges and what/if any recommendations need to be made for 2014/15.

RECOMMENDATIONS:

- That the hall hire charges remain the same for the 2014/15 financial year; amendments can be made during the year if required.

- The expression 'half day' will be replaced with the term 'part day'. Rooms are available in morning, afternoon and evening slots and 'part day' is a more appropriate description.

(ii) To consider the current room hire agreement and what/if any recommendations need to be made for 2014/15.

RECOMMENDATION: That no amendments need to be made to the current room hire agreement for the 2014/15 year.

04.02.14 GUILDHALL FORECOURT

Members considered the following information:

(i) There is currently not a charge for using the Forecourt; are there any changes or recommendations needed for 2014/15.

RECOMMENDATION: That commercial enterprise's be charged £15.00 per 8ft pitch for use of the forecourt (in line with the Market Manager's schedule of charges). Local organisations and charities continue to be offered the use of the forecourt free of charge. All users of the forecourt should continue to write to the Trustees for permission to use this area.

(ii) To consider the Forecourt agreement and what/if any recommendations need to be made for 2014/15.

RECOMMENDATION: That no amendments be made to the current Forecourt agreement for the 2014/15 year.

05.02.14 GUILDHALL BUSINESS PLAN

In the absence of Cllr Graeme an update on the Guildhall business plan was not available**.** However, the Clerk to the Trustees was aware that Cllr Graeme and Cllr Moorhouse felt that the Finance Committee may be the appropriate forum to present the business plan.

RESOLUTION: Cllr Graeme and Cllr Moorhouse can present the business plan to the Finance Committee if they feel this is the appropriate channel.

Signed:_____ Date:_____

DRAFT