

Minutes of a Meeting of the Trustees of Sandwich Toll Bridge Fund, held on Monday 20th January 2014, in the Council Chamber, Guildhall, Sandwich.

Present: Trustees:

- The Mayor**
- HJ Bragg**
- PI Carter**
- JL Dunay**
- P Graeme**
- Mrs S Laslett**
- Mrs V Lioté**
- MW Moorhouse**
- Mrs P Russell**
- JP Scollard**
- BA Scott**
- JO Sneller**
- MB Trussler**
- JJ Watts**

Officer: Miss L Fidler

01.01.14 APOLOGIES

Apologies were received and accepted from Cllrs Daw and Wood.

02.01.14 DECLARATIONS OF INTEREST

There were no declarations of personal interest.

03.01.14 MINUTES

The Minutes of the Meeting of the Trustees, held on 16th December 2013, were received, approved and signed.

04.01.14 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

There were no matters arising from the Minutes of the Meeting of the Trustees, held on 16th December 2013, not covered elsewhere on the agenda.

05.01.14 PAYMENT SCHEDULES

(i) The Payment Schedule for Sandwich Toll Bridge Fund, totalling £23,218.55, was received.

RESOLUTION: That all payments be made.

(ii) The Payment Schedule for the Museum & Archives, totalling £158.17, was received.

RESOLUTION: That all payments be made.

06.01.14 FINANCE

Members considered the following financial information:

(i) The Statement of Accounts as at 30th November 2013 and 31st December 2013.

RESOLUTION: That this information be noted.

(ii) A report from Cllr Graeme regarding the allocation of grants.

RESOLUTION: That this report be considered at the next meeting of the Finance Committee.

07.01.14 ASSET MANAGEMENT

The following information was received from Quilter Cheviot:

(i) Letter of 13th December 2013 and Portfolio Valuation as at 29th November 2013.

RESOLUTION: That this information be noted.

(ii) Letter of 5th December 2013 and Combined Portfolio Valuation and Custody Statement.

RESOLUTION: That this information be noted.

(iii) Income Account Statement for the period to 15th December 2013.

RESOLUTION: That this information be noted.

(iv) Letter of 9th January 2014 regarding Vodafone return of value and consolidation.

RESOLUTION: That this information be noted.

08.01.14

HUMAN RESOURCES

Members received a report from the Clerk to the Trustees regarding human resources and personnel.

RESOLUTION: That a new three year contract with Peninsula Business Services be started at a cost of £112.00 per month (shared cost with Sandwich Town Council).

09.01.14

HERITAGE LOTTERY FUND APPLICATION

Members received information about a grant of £4,100 that Cllr Scollard proposes to make to the Heritage Lottery Fund for WWI centenary events at the Guildhall Museum.

RESOLUTION: That Cllr Scollard progresses with this application in the name of Sandwich Toll Bridge Fund.

10.01.14

CORRESPONDENCE

Members received the following correspondence:

(i) A request from Futures4Dogs to use the Guildhall Forecourt.

RESOLUTION: Use of the Guildhall Forecourt will be permitted for Saturday 15th February, however, unlimited use of the Forecourt will not be allowed.

Futures4Dogs should continue to write to the Trustees to request use of Forecourt when required, as all other organisations are asked to do.

(ii) An update from Kent Libraries, Registration & Archives regarding the Marriage (Same Sex Couples) Act 2013.

RESOLUTION: That this information be noted.

11.01.14

DATE AND TIME OF NEXT MEETING

Monday 3rd February 2014, following the meeting of the Town Council, in the Council Chamber.

Signed: _____ **Date:** _____