

**Minutes of a Meeting of the Trustees of Sandwich Toll Bridge Fund, held on Monday 16<sup>th</sup> September 2013, in the Council Chamber, Guildhall, Sandwich.**

**Present: Councillors: The Mayor (in the Chair)**

**HJ Bragg  
PI Carter  
P Graeme  
Mrs S Laslett  
Mrs V Lioté  
Mrs P Russell  
JJ Watts**

**Officer: Miss L Fidler**

**20.9.13 APOLOGIES**

Apologies were received and accepted from Councillors Daw, Sneller and Trussler who were on holiday. And Councillors Mrs Dunay, Moorhouse, Scollard and Scott who had other commitments.

**21.9.13 DECLARATIONS OF INTEREST**

The Mayor Cllr Butcher declared an interest in item 28.9.13; matters relating to Gazen Salts Nature Reserve.

**22.9.13 MINUTES**

The Minutes of the Meeting of the Trustees, held on 2<sup>nd</sup> September 2013, were received, approved and signed.

**23.9.13 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**

There were no matters arising.

**24.9.13 MUSEUM & ARCHIVE COMMITTEE**

The Minutes of the Meeting of the Sandwich Toll Bridge Fund Museum & Archives Committee, held on 2<sup>nd</sup> September 2013, were approved and signed.

**RESOLVED: That the following recommendations be approved:**

**(i) Royal Engineer Freedom Parade, WWI Centenary & WWII 75<sup>th</sup> Anniversary: That the Hon. Curator look into links between the Royal Engineers and Sandwich, with a view to highlighting these links as part of the WWI and WWII commemorations, and report back to the Committee.**

**(ii) Visitor Comments & Visitor Statistics: That the Town Sergeant be asked to consider whether specific days could be set aside for tours during the peak visitor season and whether volunteers could be trained up to take tours when he is not available.**

**(iii) Sandwich Fire Appliances: That the three appliances be offered on loan to Dover Transport Museum, provided that the Transport Museum Society cover the cost of transport and that the Town Council could take the appliances back, should suitable homes be found for them in Sandwich.**

Cllr Carter asked for his vote against this proposal to be recorded.

25.9.13

**PAYMENT SCHEDULES**

The Payment Schedule for Sandwich Toll Bridge Fund, totalling £906.34, was received, approved and signed.

The Payment Schedule for the Museum & Archives, totalling £19.20, was received, approved and signed.

26.9.13

**ASSET MANAGEMENT**

Members received and considered the following item of correspondence:

(i) Letter of 9<sup>th</sup> September 2013 regarding Cazenove Europe Fund.

**RESOLVED: That this information be noted.**

27.9.13

**GUILDHALL**

Members considered the British Gas Careplan renewal agreement to commence on 1<sup>st</sup> October 2013.

**RESOLVED: That the Careplan be renewed for a further year at a cost of £286.05 (excl. VAT).**

28.9.13

**CORRESPONDENCE**

Members received and considered the following item of correspondence:

(i) Letter from Jannene Sheppard, Secretary Gazen Salts Nature Reserve, requesting free Guildhall room hire.

**RESOLUTION: Gazen Salts Nature Reserve can be offered the 25% reduction for hall hire charges that is offered to all charities and local organisations.**

29.9.13

**CONFIDENTIAL ITEM**

Members considered the following item:

**FISHERGATE**

The latest correspondence from Williamson & Barnes Solicitors was considered with regards to Fishergate.

**RESOLUTION: Cllr Graeme and the Clerk to the Trustees will enter the property, the locks will be changed and a survey of the property will be arranged before the property is re-let.**

30.9.13

**DATE AND TIME OF NEXT MEETING**

Monday 7<sup>th</sup> October 2013, following the meeting of the Town Council, in the Council Chamber.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_