

Minutes of a Meeting of the Trustees of Sandwich Toll Bridge Fund, held on Monday 22 April 2013, in the Council Chamber, Guildhall, Sandwich

Present: Councillors: The Mayor (in the Chair)
B W Butcher
P I Carter
R A Daw
Mrs J L Dunay
P Graeme

Mrs S Laslett
Mrs V Liote
M W Moorhouse
Mrs P Russell
J O Sneller
M B Trussler

Officer Present: Mrs A Brooks

1. **APOLOGIES**
Apologies were received from Councillors Bragg, Leith, Scollard and Scott.
2. **DECLARATIONS OF INTEREST**
Councillor Carter declared an interest in respect of Agenda item 5, as Chairman of the Sandwich Community Lights Committee.
3. **MINUTES**
The Minutes of the Meeting of the Trustees, held on 8 April 2013, were approved and signed.
4. **MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**
There were no matters arising.
5. **FINANCE MINUTES**
The Minutes of the Finance Committee Meeting, held on 8 April 2013, were approved and signed and the recommendations contained in Items 3 – 4 were considered.
RESOLVED: That the recommendations contained in Items 3 – 4 be approved.
6. **PAYMENT SCHEDULE**
The schedule of payments, totalling £16,923.13, was received, approved and signed.
7. **BUDGET**
Members received end-of-year income and expenditure statements, and budget sheets, for the 2012/2013 financial year.
RESOLVED: That the end-of-year income and expenditure statements, and budget sheets, for the 2012/2013 financial year, be approved.
8. **INSURANCE**
Members received an update on the ‘Additional Expenditure’ clause on the insurance schedule for the Fishergate. This clause related to interruption of business experienced by the occupiers of the property.
RESOLVED: That the ‘Additional Expenditure’ clause, on the insurance schedule for the Fishergate, be eliminated from the insurance policy and enquiries be made to see if any similar previous costs could be reclaimed.

9. HEALTH & SAFETY

Members received the Minutes of the Sandwich Town Council/Sandwich Toll Bridge Fund Health and Safety Working Group held on 5 April 2013.

RESOLVED: That the information be noted.

10. ASSET MANAGEMENT

Members received a copy of the Investment Review, for the first quarter of 2013, from Cheviot Asset Management.

RESOLVED: That the information be noted.

11. CONFIDENTIAL ITEM

Members considered a pending rental payment.

RESOLVED:

- i. That a solicitor's letter be sent to the lessee, requesting that payment be made in fourteen days.**
- ii. That future pending payments, on all leased property, are notified to the Trustees, if not paid within a fourteen day time limit.**

12. DATE AND TIME OF NEXT MEETING

Monday 13 May 2013, following the meeting of the Town Council, in the Council Chamber.

The meeting closed at 8.55 pm

Signed _____ Dated _____