

21st January 2013

At a meeting of the Halls Committee of Sandwich Toll Bridge Fund held this day
present: -

Councillor Watts (in the Chair)

- “ Carter
- “ Sneller
- “ Trussler

1. Apologies were received from Councillors Butcher and Graeme. No apologies were received from Councillors Leith and Mrs Russell.
2. Hall Hire charges for 2013/14 were considered. It was RESOLVED to RECOMMEND that with effect from 1st April 2013 Hall Hire charges are not increased for a further six months, when they are to be revised again. In the meantime Councillors Graeme and Moorhouse and the Assistant Town Clerk, Miss Laura Fidler, to undertake a financial review of the hire charges.
3. Civil Ceremony charges for 2013/14 were considered. It was RESOLVED to RECOMMEND that the charges be increased by 5% and rounded up to the nearest pound.
4. Guildhall maintenance for 2013/14 was discussed. It was agreed that renovation of the Guildhall exterior side elevation, opposite the United Reformed Church, can be put on hold for a further year. The committee were informed that the Town Clerk's Office is continuing to seek grants that are available to the Sandwich Toll Bridge Fund for renovation of the Meeting Room. It was therefore RESOLVED to RECOMMEND that due to recent problems with the central heating, only urgent maintenance works/repairs are carried out as and when required. It was also RESOLVED to RECOMMEND that the Guildhall Foyer and hallway leading to the Jury Room be redecorated by Guildhall staff.
5. A marketing strategy for Sandwich Guildhall was considered. It was RESOLVED to RECOMMEND two Trustees and a member of office staff form a working group to produce a marketing strategy for consideration. The working group to also take into consideration option 2 on the film location correspondence and correspondence regarding wedding advertising.