

Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund, held on Monday 17th December 2018 in the Council Chamber, Guildhall, Sandwich

Present: Councillors: The Mayor, Cllr Ms Liote (in the chair)

**HJ Bragg
PI Carter
RA Daw
Mrs J Dunay
Ms C Felton
JE Franklin
D Friend
JEM Gisbey
PG Graeme
MJ Holloway
MW Moorhouse
JO Sneller
JJ Watts
DMA Wood**

Officer: Miss L Fidler

- 01.12.18 APOLOGIES**
Apologies were received from Cllr Ms O'Donoghue.
- 02.12.18 DECLARATIONS OF INTEREST**
There were no declarations of interest.
- 03.12.18 MINUTES**
The Minutes of the Meeting of the Trustee held on 26th November 2018 were received, approved as accurate and signed. There were no matters resulting therefrom not covered elsewhere on the agenda.
- 04.12.18 PAYMENT SCHEDULES**
(i) The Sandwich Toll Bridge Fund Payment Schedule, totalling £22,260.56, was received, approved and signed.
(ii) The Museum & Archives Payment Schedule, totalling £202.61 was received, approved and signed.
- 05.12.18 FINANCE**
(i) Members received the Sandwich Toll Bridge Fund Statement of Accounts as at 30th November 2018.
RESOLUTION: That this information be noted.
(ii) Members received the Sandwich Guildhall Museum Statement of Accounts as at 30th November 2018.
RESOLUTION: That this information be noted.
(iii) Members received confirmation from the Cllr Veronica Liote, the Mayor, that the account balances given in the above statements match the corresponding Natwest bank statements.
RESOLUTION: That this information be noted.
(vi) Members receive the Sandwich Toll Bridge Fund – IMHOF statement as at 1st December 2018.
RESOLUTION: That this information be noted.
- 06.12.18 GUILDHALL PROJECT**
Councillors received a report from Miss M Beardmore regarding funding for the proposed internal work at the Guildhall. Miss M Beardmore was present and

confirmed that she is currently investigating other funding streams and will report back to the Trustee at the meeting in February.

RESOLUTION: That this information be noted and Miss Beardmore was thanked for her hard work.

07.12.18

CONFIDENTIAL REPORT

(i) Councillors received and considered a HR report from Ms A Hollobon-Baxter.

RESOLUTION: That this information be noted and Ms Hollobon-Baxter was congratulated on her work in relation to staff TOIL.

(iv) Councillors considered what actions need to be approved in relation to the A New Vision for Sandwich : Forecourt Project.

RESOLUTIONS:

(i) **Dover District Council will be informed that Sandwich Town Council/Sandwich Toll Bridge Fund remains firmly committed to the Forecourt Project, however completion of this project does not need to be linked to any forthcoming events. STC/STBF is prepared to financially support this project, if the finances are manageable.**

(ii) **District Councillors Mrs Chandler & Holloway will be asked to arrange for DDC to commission HMY to provide a detailed proposal for the work, from which DDC should then provide STC/STBF with specific details for phasing and costing.**

(iii) **STC/STBF Officers and Members will actively seek funding from other sources.**

08.12.18

DATE AND TIME OF NEXT MEETING

Monday 28th January 2018, following the Ordinary meeting of the Town Council, in the Council Chamber.