

Town and Cinque Port of Sandwich

Town Clerk's Office
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LOCAL GOVERNMENT ACT 1972

NOTICE OF ANNUAL TOWN MEETING FOR SANDWICH

NOTICE IS HEREBY GIVEN THAT –

The Annual Assembly of the Town Meeting for Sandwich will be held at Guildhall, Cattle Market, Sandwich, CT13 9AH on **Wednesday 21st March 2018 at 7pm.**

Local Government electors for the Town will be entitled to vote at the Meeting which will be open to the public.

The business to be transacted at the Meeting will be as follows: -

1. **MAYOR'S WELCOME AND INTRODUCTION TO REPRESENTATIVES**
2. **APOLOGIES FOR ABSENCE**
3. **MAYOR'S ANNUAL REPORT**
4. **MINUTES (incl. QUESTION & ANSWER SESSION 2017)**
To approve the Minutes of the Annual Assembly of the Town Meeting of Sandwich held on Wednesday 15th March 2017. (**Minutes available on the Town Council website**)
5. **STATEMENT OF ACCOUNTS**
To receive the un-audited financial statements as at 31st January 2018 for Sandwich Town Council and Sandwich Toll Bridge Fund. (**Statements available on the Town Council website**)
6. **TOWN & PARISH UPDATES**
Brief presentations will be given on the following subjects; time will be taken to answer questions after each topic:
 - (i) **A New Vision for Sandwich – Project Board: Councillor M J Holloway**
 - (ii) **Town Team – Richard Ralph**
 - (iii) **Museum: Madylene Outen**
 - (iv) **Helpdesk: The Mayor**
 - (v) **Delf Stream: Councillor H J Bragg**
 - (vi) **Policing: The Mayor**
7. **QUESTION & ANSWER SESSION**
Priority will be given to those questions notified in advance of the meeting followed by questions received on the night.
8. **CLOSE OF MEETING**