

Minutes of an Extra-Ordinary Meeting of Sandwich Town Council held Monday 15th July 2019, in the Council Chamber, Guildhall, Sandwich at 7:00pm.

Present: Councillors: The Mayor, Cllr Franklin (in the chair)

**HJ Bragg
AC Broun
Mrs D Carter
Ms AC Felton
Ms AE Fox
DR Friend
PG Graeme
AK Heaven
MJ Holloway
MJ Lintott
HW Sampson
Ms DLR Sivrikaya
WP Staple**

**Officer: Miss L Fidler (Minutes)
Ms A Hollobon-Baxter**

- 05.07.19 MAYOR'S OPENING COMMENTS**
The Mayor thanked everyone who helped with the Brightlingsea Tea, detailed his activities in the preceding weeks and highlighted some projects that he'd like to bring to Council in the coming year.
- 06.07.19 APOLOGIES FOR ABSENCE**
Apologies were received and accepted from Cllr Carter (Board of Governors Meeting) and Cllr Wood (unwell).
- 07.07.19 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**
There were no declarations of interest.
- 08.07.19 COMMITTEES**
- (i)** Councillors received and discussed the Terms of Reference for the following Committees: Advisory, Finance, Planning Committee, Tourism, Monks Wall Nature Reserve Management Committee, IT/Social Media & Assets Management (NB. Assets Management was a new Committee that would encompass and replace the work of the Drill Hall Committee).
RESOLUTION: That the terms of reference for these Committees be approved.
 - (ii)** Councillors received and discussed a draft schedule of Committee & Working Group Members for the 2019/20 Mayoral year.
RESOLUTION: Subject to one amendment the Committee & Working Group membership was approved.
 - (iii)** Councillors considered appointing Mr Colin Wiles as the Town Team's representative on the Planning Committee, who would be a none-voting member. Previously the Town Team's representative had been Ms A Fox (with Mr M Lintott as substitute).
RESOLUTION: Mr Wiles will be invited to join the Planning Committee as the Town Team's representative.
- 09.07.19 HR COUNCILLOR**
Councillors received a report from Miss L Fidler, Town Clerk, and consider appointing a HR Councillor for the ensuing year.

RESOLUTION: That Cllr Anne Fox be appointed as HR Councillor for the 2019/20 Council year.

10.07.19

POLICE

Councillors were asked to consider the Council's corporate message that should be relayed to the Police & Crime Commissioner at a public meeting on 19th July. An update from PCSO Skirrow was attached.

RESOLUTION: The Council would like the minimum of regular visits from Police Constable (at different days and times) who will get to know Sandwich and be able to take action where here.

Attach 4

11.07.19

CONFIDENTIAL ITEM

(i) It was AGREED that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) To consider an email dated 26th June 2019 from C. Waistencroft, Senior Associate at Furley Page Solicitors, in response to the Council's previous Resolution "That "pop-up" business within the Drill Hall be offered licenses to operate and the rooms upstairs at premises be offered on licenses (not leases)" and consider if this Resolution needs to be reconsidered. It is recommended that this item be considered confidentially as this is a Lease negotiation that is potentially exempt from public disclosure under the Freedom of Information Act, and disclosure of the legal advice could undermine the process.

If the Council wishes to amend its previous resolution it will be necessary to vote to rescind Standing Order 7(i) Previous Resolutions first, as per Standing Order 10(a)(xv).

RESOLUTIONS:

a) That Standing Order 7(i) (Previous Resolutions) be rescinded to allow for Resolution 26.06.19(iv) to be changed.

b) That "pop-up" business within the Drill Hall be offered leases to operate and the rooms upstairs at the premises be offered on leases (not licenses).

12.07.19

DATE OF NEXT MEETING

29th July 2019 at 7pm in the Council Chamber (Quarterly Meeting)

Signed.....

Date.....