

Minutes of an Ordinary Meeting of Sandwich Town Council held Monday 17th December 2018, in the Council Chamber, Guildhall, Sandwich at 7:00pm.

Present: Councillors: The Mayor, Cllr Ms Liote (in the chair)

**HJ Bragg
PI Carter
RA Daw
Mrs J Dunay
Ms C Felton
JE Franklin
D Friend
JEM Gisbey
PG Graeme
MJ Holloway
MW Moorhouse
JO Sneller
JJ Watts
DMA Wood**

Officer: Miss L Fidler

01.12.18

MAYOR'S OPENING COMMENTS

The Mayor gave a tribute to Lady Tumpington, Baroness of Sandwich, who passed away in November. In Lady Trumpington's biography she wrote "I have a love of Sandwich and a love of east Kent and I really loved living as a child there, and I loved my house in Sandwich, it is a magic town."

Councillors were invited to join the Mayor for refreshments in the Mayor's Parlour after the meeting to mark the Christmas break.

02.12.18

APOLOGIES

Apologies were received and accepted from Cllr Ms O'Donoghue due to a bereavement.

03.12.18

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

There were no declarations of interest.

04.12.18

MINUTES

The Minutes of the Quarterly Town Council meeting held on 26th November 2018 were received.

RESOLUTION: The Minutes were approved as accurate and signed.

05.12.18

PLANNING COMMITTEE

The Minutes of the Planning Committee meeting, held on 29th November 2018 were received.

RESOLUTION: The Minutes were approved as accurate and signed.

06.12.18

PAYMENT SCHEDULE

The schedule of payments, totalling £26,593.78, was received, approved and signed.

07.12.18

PUBLIC RIGHT TO SPEAK

Mr J Loffman asked a number of questions in relation to the diminished police presence in Sandwich.

08.12.18

POLICE

Councillors received the results of a Freedom of Information Request that was submitted to Kent Police following a resolution of the Council in October.

09.12.18

FINANCE

(i) Councillors received the Sandwich Town Council Statement of Accounts as at 30th November 2018.

RESOLUTION: That this information be noted.

(ii) Councillors received confirmation from the Cllr Veronica Liote, the Mayor, that the account balances given in the above statements match the corresponding Natwest bank statements.

RESOLUTION: That this information be noted.

10.12.18

PROJECT WORK

(i) Councillors received a written progress report from Ms A Hollobon-Baxter on matters relating to:

- Sandwich Town Guides;
- Visitor Information Centre;
- Litter;
- Accessibility
- The "*Sandwich Sprucer*"
- Finance;
- A New Vision for Sandwich;
- The Open 2020

RESOLUTION: That this information be noted.

11.12.18

KCC CONSULTATION: LIBRARIES

Councillors considered whether a response would be made to the KCC "Libraries, Registration and Archives Draft Strategy 2019-2022" consultation.

RESOLUTION: To respond that Sandwich Town Council strongly disagrees with any proposal to reduce the hours of operation and services available at Sandwich Library.

12.12.18

UPDATES FROM TOWN COUNCILLORS REGARDING OUTSIDE BODIES ON WHICH THEY REPRESENT SANDWICH TOWN COUNCIL

(i) Cllr Carter reported on the success of the Museum & Archive Volunteers Reception.

(ii) Cllr Carter reported that the Sandwich Society AGM has taken place and the organisation's successes continue.

(iii) Cllr Wood reported that the Christmas Lights Committee accounts will be completed soon and submitted to the office.

13.12.18

REPORT OF DISTRICT COUNCILLORS ON MATTERS DIRECTLY RELATED TO SANDWICH

Cllr Carter provided an update following the public enquiry held by the Planning Inspector in relation to the appeal against the decision to refuse application DOV/17/00280 | Erection of 67no. dwellings, single and double garages, new vehicular access, associated parking and landscaping (demolition of 121 Dover Road) | Former Kumor Nursery and 121 Dover Road, Sandwich, CT13 0DA. A decision is now awaited.

14.12.18

REPORT FROM COUNTY COUNCILLOR

Cllr Sue Chandler had submitted a written report that was read out by the Clerk. The report contained information about:

- the excellent achievements by Key Stage 2 pupils in Kent, who have achieved higher than the national average results in reading, writing and mathematics;
- ongoing plans for Brexit; it was agreed that Cllr Mrs Chandler would be thanked for her hard work raising concerns about the use of Manston as a contingency for parking up to 8,000 HGVs. A trial of this proposal is planned for January;
- a Kent Police 24 hour speed survey that was carried out over 5 days in Harnet Street. Overall the speed survey showed that the average speed is 15mph, there are a small number of vehicles travelling between 20 and 30mph but none were recorded above 30mph. Kent Police have now indicated that these results suggest no requirement for any further traffic calming measures in this location.

15.12.18 **REPORT FROM MEMBER OF PARLIAMENT**
No updates were available from Craig Mackinlay MP.

16.12.18 **CONFIDENTIAL ITEMS**

(i) It was RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) Councillors received and considered a HR report from Ms A Hollobon-Baxter.

RESOLUTION: That this information be noted.

(iii) Councillors considered what actions need to be approved in relation to the A New Vision for Sandwich : Forecourt Project.

RESOLUTIONS:

(i) **Dover District Council will be informed that Sandwich Town Council/Sandwich Toll Bridge Fund remains firmly committed to the Forecourt Project, however completion of this project does not need to be linked to any forthcoming events. STC/STBF is prepared to financially support this project, if the finances are manageable.**

(ii) **District Councillors Mrs Chandler & Holloway will be asked to arrange for DDC to commission HMY to provide a detailed proposal for the work, from which DDC should then provide STC/STBF with specific details for phasing and costing.**

(iii) **STC/STBF Officers and Members will actively seek funding from other sources.**

17.12.18 **DATE OF NEXT MEETING**

Monday 28th January 2019, at 7pm, in the Council Chamber, Guildhall (**Ordinary Meeting**).