

Minutes of a meeting of the Sandwich Town Council Advisory Committee held on 9<sup>th</sup> October 2018, in the Mayor's Parlour, Guildhall, Sandwich, at 6pm.

**Present:** The Mayor, Cllr Veronica Liote (in the chair)  
HJ Bragg  
JEM Gisbey  
PG Graeme  
MJ Holloway  
Ms O'Donoghue  
JO Sneller  
JJ Watts

**Officer:** Miss L. Fidler

Cllrs Carter and Friend and officers Miss Beardmore and Ms Hollobon-Baxter were also in attendance.

**01.10.18 APOLOGIES FOR ABSENCE**

No apologies were received from Cllr Franklin.

**02.10.18 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

No declarations of disclosable pecuniary interests or other significant interests were made.

**03.10.18 TERMINATION OF THE SANDWICH AGREEMENT AND TRANSFER OF THE GUILDHALL**

Councillors received a report from Miss L Fidler, regarding the freehold transfer of the Guildhall and termination of the *Sandwich Agreement*. This matter was deferred from September's meeting of the Council. Miss Fidler noted that it may be necessary for recommendations to be checked by the Council's solicitor.

**RECOMMENDATION: A working party consisting of the Mayor, Cllr Bragg and Cllr Graeme (to chair) with support from officers Miss M Beardmore, Miss L Fidler and Ms A Hollobon-Baxter will draft a report for Council on how to proceed.**

**04.10.18 STANDING ORDERS**

Councillors considered adoption of the latest National Association of Local Council's Model Standing Orders 2018. Councillors were also asked to consider a resolution from June's Council meeting that "*all meetings within the Guildhall should be minuted and circulated to all Cllrs*" and this be included within the Standing Orders.

**RECOMMENDATIONS:**

- (i) That the NALC Model Standing Orders be adopted.**
- (ii) That the proposed amendment (re. minuting all meetings) be deferred until Cllr Wood, the original proposer, provides further information about which meetings he's thinking of.**

**05.10.18 BULWARKS PLAY AREA**

Councillors received a report from Miss L Fidler regarding the purchase of new/second-hand equipment for the Bulwarks Play Area.

**RECOMMENDATION: The Clerk will confirm whether refurbishment of the Bulwarks Play Area is included in the Sandwich Parks Project before a decision is made.**

**06.10.18 CONFIDENTIAL ITEM**

**(i) It was RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the**

following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) Councillors consider a report from Cllr Graeme, a letter from a prospective tenant and advice from the Council's solicitors in relation to the Fishergate. Cllr Watts also provided an update from Sandwich Port & Haven Commissioners on their use of the premises. It was confirmed that there is a Council approved sublet of office space between the current tenant and Sandwich Port & Haven Commissioners

**RECOMMENDATION: The Council's solicitor will be asked to respond to breach of the tenancy agreement.**

**07.10.18**

**DATE AND TIME OF NEXT MEETING**

To be arranged as required.

DRAFT