

Minutes of the meeting of the Sandwich Town Council Finance Committee, held on 7th December 2017 at the Guildhall, at 6.00pm

**Present: Councillors: The Mayor, Cllr Graeme (in the Chair)
D Friend
JO Sneller**

**Officers: Mrs K Palmer
Ms A Baxter**

01.12.17 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Liote and Cllr Bragg who were on holiday, Cllr Moorhouse, who was unwell, and Cllr Wood and Cllr Carter who were attending other meetings.

02.12.17 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS.

Cllr Sneller declared an interest, being a member of the Sandwich-Sonsbeck Twinning Association.

03.12.17 GRANTS 2017/18

Members considered and made recommendations regarding the following grant application:

(i) Sandwich-Sonsbeck Twinning Association: To consider a grant application from the Sandwich-Sonsbeck Twinning Association for £600 towards twinning visits in 2018.

RECOMMENDATION: That no grant be awarded.

04.12.17 BUDGET 2018/19

(i) Members received a draft budget for the 2018/19 financial year and considered what amendments and recommendations need to be made prior to consideration by the full Council.

RECOMMENDATION:

(a) That the attached budget be approved.

(b) That the precept should not be raised.

(ii) Members were asked to consider if/what pay increment the staff will be awarded in the 2018/19 year.

RECOMMENDATION: Staff should be awarded a 2% payrise for the 2018/19 financial year.

(iii) Members considered a report by Mrs Karen Palmer, Acting Responsible Finance Officer, regarding the 2018/19 increase in minimum wage and possible implications of this.

RECOMMENDATION: That an hourly rate of £8.13 should be applied to the Public Convenience Staff, the Tourist Information Assistants and the Guildhall Cleaner.

05.12.17 DATE OF NEXT MEETING

Monday 11th December 2017 at 6pm in the Council Chamber/Mayor's Parlour at Guildhall.