

Minutes of the meeting of the Sandwich Town Council Events & Entertainments Committee, held on 18th November 2015, at the Guildhall, at 6.00pm

Present: **The Mayor (in the Chair)**
 Cllr Mrs Liote
 Cllr Watts
 Cllr Trim
 Cllr Gisbey

Officer: **Mrs K Palmer**

08.11.15 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Franklin who is on holiday. No apologies were received from Cllr Mrs Dunay or Cllr Wood.

09.11.15 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

No interests were declared.

10.11.15 MINUTES

Members received the Minutes of the meeting of the Committee held on 23rd March 2015. There were no matters arising therefrom not covered elsewhere on the agenda.

11.11.15 CURFEW RINGER'S DINNER 2016

Members considered the Event Summary sheet from Miss T Weir, Assistant Town Clerk & Mayor's Secretary, regarding arrangements for the Curfew Ringer's Dinner 2016.

RECOMMENDATION: That the Curfew Ringer's Dinner 2016 be arranged as per the Event Summary Sheet and that RSVP's should be returned no later than 5pm on Friday 12th February 2016.

12.11.15 MAYOR'S COCKTAIL PARTY 2016

Members considered an Event Summary Sheet detailing proposed arrangements for the Mayor's Cocktail Party 2016.

RECOMMENDATION: That the Mayor's Cocktail Party 2016 be arranged as per the Event Summary Sheet and that RSVP's should be returned no later than 5pm on Friday 8th April 2016.

13.11.15 MAYOR MAKING (ANNUAL MEETING OF THE COUNCIL) 2016

Members considered an Event Summary Sheet detailing proposed arrangements for Mayor Making (Annual Meeting of the Council) 2016.

RECOMMENDATION: That Mayor Making (Annual Meeting of the Council) 2016 be arranged as per the Event Summary Sheet.

14.11.15 CIVIC SUNDAY SERVICE AND PARADE 2016

Members considered an Event Summary Sheet detailing proposed arrangements for Civic Sunday Service and Parade 2016.

RECOMMENDATION: That Civic Sunday Service and Parade 2016 be arranged as per the Event Summary Sheet and that RSVP's should be

returned no later than 5pm on Friday 17th June 2016.

15.11.15 CONFIRMATION IN OFFICE OF MAYOR DEPUTIES (DEPUTIES SUPPER) 2016

Members considered an Event Summary Sheet detailing proposed arrangements for the Confirmation in Office of Mayor Deputies (Deputies Supper).

RECOMMENDATION: That the Confirmation in Office of Mayor Deputies (Deputies Supper) 2016 be arranged as per the Event Summary Sheet and that RSVP's should be returned no later than 5pm on Friday 24th June 2016.

16.11.15 BATTLE OF BRITAIN DAY 2016

Members considered an Event Summary Sheet detailing proposed arrangements for Battle of Britain Day 2016.

RECOMMENDATION: That Battle of Britain Day 2016 be arranged as per the Event Summary Sheet.

17.11.15 REMEMBRANCE SUNDAY 2016

Members considered an Event Summary Sheet detailing proposed arrangements for Remembrance Sunday 2016 and email correspondence from Cllr Paul Carter who had raised concerns regarding the success of this event in 2015.

RECOMMENDATION: That Remembrance Sunday 2016 be arranged as per the Event Summary Sheet, subject to any changes and arrangements proposed by Cllr Carter.

18.11.15 ARMISTICE DAY 2016

Members considered an Event Summary Sheet detailing proposed arrangements for Armistice Day 2016.

RECOMMENDATION: That Armistice Day 2016 be arranged as per the Event Summary Sheet.

19.11.15 NON-SCHEDULED EVENTS 2016

Members considered whether there were any other events or anniversaries of national, regional or local significance in 2016, but no specific proposals were recommended.

20.11.15 DATE OF NEXT MEETING

The next meeting of the Committee will take place on 4th May 2016, 6.00pm in the Council Chamber, Guildhall.